
Memorandum

To: Mayor and Members of City Council
cc: City Manager, Finance Director, City Law Director
From: Roxanne
Regarding: General Information
Date: December 20, 2018

CALENDAR

AGENDA – SPECIAL CITY COUNCIL MEETING – Friday, September 21st at 7:15 am

A. PRESENTATION OF 2019 BUDGET

B. INTRODUCTION of NEW ORDINANCES and RESOLUTIONS

1. **Ordinance No. 072-18**, an Ordinance Establishing the Appropriation Measure (Budget) of the City of Napoleon, Ohio for the Fiscal Year Ending December 31, 2019, listed in Exhibit “A;” and Declaring an Emergency. (TABLED) *Suspension Requested*
2. **Resolution No. 084-18**, a Resolution Authorizing the Finance Director to Transfer Certain Fund Balances from Respective Funds to Other Funds per Ohio Revised Code Section 5705.14 on an as needed basis in Fiscal Year 2019, listed in Exhibit “A;” and Declaring an Emergency. (TABLED) *Suspension Requested*
3. **Ordinance No. 078-18**, an Ordinance Appointing Christine R. Peddicord as Acting Finance Director for the City of Napoleon, Ohio beginning December 22, 2018; and declaring an Emergency. *Suspension Requested*
4. **Ordinance No. 086-18**, an Ordinance amending Chapter 955 of the Codified Code of Ordinances of the City of Napoleon, Ohio to add Section 955.09(s) regarding Organizational Golf Outing Fees.
5. **Resolution No. 087-18**; a Resolution Approving the Amended Provision of a Certain Collective Bargaining Agreement No. 2016-19 between the City of Napoleon, Ohio and American Federation of State, County, and Municipal Employees, AFL-CIO 3859 for the term commencing from December 17, 2018 through November 30, 2019; and Authorizing the City Manager to execute the same; and declaring an Emergency. *Suspension Requested*

C. SECOND READINGS of ORDINANCES and RESOLUTIONS

1. **Resolution No. 079-18**, a Resolution Authorizing the Expenditure of Funds and Authorizing a Department Director to take Bids on Certain Projects, Services, Equipment, Materials, or Supplies without the Requirement for Additional Legislation to do so in the Year 2019; and Declaring an Emergency. *Suspension Requested*
2. **Resolution No. 080-18**, a Resolution Authorizing Expenditure of Funds in Excess of Twenty-Five Thousand Dollars (\$25,000.00) in and for the Year 2019 as it Relates to Reoccurring Costs Associated with the Operation of the City, for Payment of Expenses, and for Purchases Associated with Vendors Utilized by Multiple Departments within the City; Elimination of Necessity of Competitive Bidding in and for the Year 2019 as it Relates to Certain Transactions; and Declaring an Emergency. *Suspension Requested*
3. **Resolution No. 081-18**, a Resolution Authorizing a Contribution to the Community Improvement Corporation of Henry County, Ohio, in and for the Year 2019; and Declaring an Emergency.
4. **Ordinance No. 085-18**, an Ordinance Providing for the Issuance and Sale of Notes in the Maximum Principal Amount of \$2,428,000, in Anticipation of the Issuance of Bonds, for the Purpose of Paying the Costs of Improving the Municipal Water System by Improving and Rehabilitating the Existing Water Treatment Plant and Related Storage Facilities, Rehabilitating the Elevated Storage Tanks, and Acquiring

and Improving Related Interests in Real Property, together with all Necessary and Related Appurtenances thereto.

D. THIRD READING of ORDINANCES and RESOLUTIONS

1. **Ordinance No. 067-18**, an Ordinance Authorizing the Transfer of Certain Properties Located in and Owned by the City of Napoleon, Ohio to the Community Improvement Corporation (CIC) of Henry County, Ohio, to wit: Parcel Nos. 41-119361.0400 and 41-119361.0500; and Declaring an Emergency.
2. **Resolution No. 071-18**, a Resolution Authorizing the Expenditure of Funds and an Agreement for Financial Consultant Professional Services with Schonhardt and Associates for Preparation of the City GAFR, GAAP Reports and Infrastructure Cost Information for GASB-34.

E. DISCUSSION/ACTION: Agreement for Professional Design Services with Stantec for the VanHying Pumping Station Replacement Project.

See the enclosed Memorandum from Chad regarding this project.

INFORMATIONAL ITEMS

1. Press Release/Refuse and Recycling Pickup Schedule during Christmas Day Week.
2. Notification of Certificate of Achievement FY2017 CAFR.
3. Invitation to Regional Growth Partnership (RGP) 2019 Annual Meeting.
4. Finance and Budget Committee Cancellation.
5. Safety and Human Resources Committee Cancellation.
6. Civil Service Commission Canceled.
7. Parks and Rec Board Meeting Canceled.
8. AMP Update/December 14, 2018.

Records Retention - CM-11 - 2 Years

December 2018

◀ November

January ▶

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3 7:00 pm - City Council	4	5	6	7	8
9	10	11 4:00 pm Records Commission 5:00 pm - Planning Commission	12	13	14	15
16	17 6:00 pm Parks & Rec Committee 7:00 pm City Council	18	19	20	21 7:15 am - Special City Council Meeting	22
23	24 <i>Floating Holiday</i> Offices CLOSED	25 <i>Merry Christmas</i>	26	27	28	29
30	31	01 January <i>New Year's Day</i> <u>City Offices Closed</u>	02	03	04	05

January 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 New Year's Day <hr/> CITY OFFICES CLOSED	2	3	4	5
6	7 6:15 pm Technology Comm. 7:00 pm City Council	8 4:30 pm Civil Service 4:30 pm BZA 5:00 pm Planning Comm.	9	10	11	12
13	14 6:15 pm Electric Comm. 6:15 pm BOPA 7:00 pm Water/Sewer Comm. 7:30 pm Municipal Properties	15	16	17	18	19
20	21 6:00 pm Tree Commission 6:00 pm Parks & Rec Comm 7:00 pm City Council	22 4:30 pm Civil Service	23	24	25	26
27	28 6:30 pm Finance & Budget 7:30 pm Safety & HR	29	30 6:30 pm Parks & Rec Board	31	Notes:	

City of Napoleon, Ohio

SPECIAL MEETING

OF

CITY COUNCIL

LOCATION: Council Chambers, 255 West Riverview Avenue, Napoleon, Ohio

SPECIAL MEETING AGENDA

Friday, December 21, 2018 at 7:15 am

A. PRESENTATION OF THE 2019 BUDGET

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1. **Resolution No. 079-18**, a Resolution Authorizing the Expenditure of Funds and Authorizing a Department Director to take bids on certain projects, services, equipment, materials, or supplies without the requirement for additional legislation to do so in the year 2019; and declaring an Emergency. *Suspension Requested*
2. **Resolution No. 080-18**, a Resolution Authorizing Expenditure of Funds in Excess of Twenty-five Thousand Dollars (\$25,000.00) in and for the Year 2019 as it relates to reoccurring costs associated with the operation of the city, for payment of expenses, and for purchases associated with vendors

utilized by multiple departments within the City; elimination of necessity of competitive bidding in and for the Year 2019 as it relates to certain transactions; and declaring an Emergency. *Suspension Requested*

3. **Resolution No. 081-18**, a Resolution Authorizing a Contribution to the Community Improvement Corporation of Henry County, Ohio, in and for the Year 2019; and declaring an Emergency.
4. **Ordinance No. 085-18**, an Ordinance providing for the Issuance and Sale of Notes in the Maximum Principal Amount of \$2,428,000, in anticipation of the issuance of bonds, for the purpose of paying the costs of improving the Municipal Water System by improving and rehabilitating the existing Water Treatment Plant and related storage facilities, rehabilitating the elevated storage tanks, and acquiring and improving related interest in real property, together with all necessary and related appurtenances thereto.

D. THIRD READING OF ORDINANCES AND RESOLUTIONS

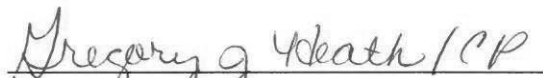
1. **Ordinance No. 067-18**, an Ordinance authorizing the transfer of certain properties located in and owned by the City of Napoleon, Ohio to the Community Improvement Corporation (CIC) of Henry County, Ohio, to wit: Parcel Nos. 41-119361.0400 and 41-119361.0500; and declaring an Emergency
2. **Resolution No. 071-18**, a Resolution Authorizing the Expenditure of Funds and an agreement for financial consultant professional services with Schonhardt and Associates for preparation of the City GAFR, GAAP Reports and Infrastructure cost information for GASB-34

E. DISCUSSION/ACTION: Agreement for Professional Design Services with Stantec for the VanHyning Pumping Station Replacement Project.

F. ANY OTHER BUSINESS AS MAY PROPERLY COME BEFORE COUNCIL

G. EXECUTIVE SESSION. (*as needed*)

H. ADJOURNMENT.



Gregory J. Heath
Finance Director/Clerk of Council

ORDINANCE NO. 072-18

AN ORDINANCE ESTABLISHING THE APPROPRIATION MEASURE (BUDGET) OF THE CITY OF NAPOLEON, OHIO FOR THE FISCAL YEAR ENDING DECEMBER 31, 2019, LISTED IN EXHIBIT "A;" AND DECLARING AN EMERGENCY

WHEREAS, Council desires to pass an annual appropriation measure of the City of Napoleon for the fiscal year ending December 31, 2019; **Now Therefore**,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That this annual appropriation measure be passed, and the sums as contained in Exhibit "A," attached hereto and made a part of this Ordinance, are set aside and appropriated for the fiscal year ending December 31, 2019.

Section 2. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of the City of Napoleon, Ohio.

Section 3. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, only that portion shall be held invalid and the remainder shall remain valid.

Section 4. That, pursuant to 121.03 (f) of the Codified Ordinances of the City of Napoleon, Ohio, this Ordinance is declared to be an Ordinance providing for appropriations for the current expenses of the City appropriations immediately required for the City to operate; therefore, this Ordinance shall be in full force and effect immediately upon its passage, subject to the approval by the Mayor, otherwise it shall take effect at the earliest time permitted by law.

Passed: _____

Joseph D. Bialorucki, Council President

Approved: _____

Jason P. Maassel, Mayor

VOTE ON PASSAGE _____ Yea _____ Nay _____ Abstain

Attest:

Gregory J. Heath, Clerk/Finance Director

I, Roxanne Dietrich, interim Clerk of Council of the City of Napoleon, do hereby certify that the foregoing Ordinance No. 072-18 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, _____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Roxanne Dietrich, interim Clerk of Council

**2019 APPROPRIATION BUDGET - ORIGINAL BUDGET
BUDGET SUMMARY BY FUND, DEPARTMENT AND CATEGORY**

Ord.072-18, Passed 12/21/2018

<u>FUND / DEPARTMENT</u>	===== 2019 ORIGINAL APPROPRIATION =====			2019 FUND TOTAL
	<u>PERSONAL SERVICES</u>	<u>OTHER</u>	<u>TOTAL</u>	
<u>100 GENERAL FUND</u>				
1100 City Council/Legislative	41,410	7,710	49,120	
1200 Mayor/Executive	17,500	3,100	20,600	
1300 City Manager/Administrative	252,550	19,630	272,180	
1370 City Manager/Human Resources	78,350	26,730	105,080	
1400 Law Director/Administrative	206,270	35,360	241,630	
1500 Finance/Administrative	520,440	106,450	626,890	
1520 Finance/Utility Billing	133,540	92,860	226,400	
1600 Information Systems/Administrative	161,760	75,450	237,210	
1700 Engineering/City Engineer	459,490	56,010	515,500	
1800 Municipal Court/Judicial	461,590	96,460	558,050	
1900 General Government/Miscellaneous	0	278,580	278,580	
2100 Police/Safety Services	1,822,110	278,770	2,100,880	
2101 Police/Code Enforcement	38,490	10,240	48,730	
2200 Fire/Safety Services	986,030	179,120	1,165,150	
3100 Building Inspections/Zoning & Planning	0	0	0	
4700 Cemetery/Operations	102,940	28,960	131,900	
5130 Service/Buildings, Properties, Equipment	86,630	16,590	103,220	
9800 Reimbursements-Shared Expense	0	25,500	25,500	
9900 Transfer Accounts	0	258,510	258,510	
Total - 100 General Fund	5,369,100	1,596,030	6,965,130	\$6,965,130
<u>101 GENERAL FUND RESERVE BALANCE FUND</u>				
1900 General Government/Miscellaneous	0	250,000	250,000	\$250,000
<u>123 SPECIAL EVENTS FUND</u>				
1900 General Government/Miscellaneous	0	10,970	10,970	\$10,970
<u>130 ECONOMIC DEVELOPMENT FUND</u>				
3500 Economic Development	0	35,400	35,400	\$35,400
<u>147 UNCLAIMED MONIES FUND</u>				
9400 Unclaimed Monies Agency Accounts	0	1,000	1,000	
9900 Transfer Accounts	0	1,500	1,500	
Total - 147 Unclaimed Monies Fund	0	2,500	2,500	\$2,500
<u>170 MUNICIPAL INCOME TAX FUND</u>				
1510 Finance/Income Tax Collection	120,800	208,910	329,710	
9900 Transfer Accounts	0	3,770,290	3,770,290	
Total - 170 Municipal Income Tax Fund	120,800	3,979,200	4,100,000	\$4,100,000

2019 APPROPRIATION BUDGET - ORIGINAL BUDGET BUDGET SUMMARY BY FUND, DEPARTMENT AND CATEGORY

Ord.072-18, Passed 12/21/2018

<u>FUND / DEPARTMENT</u>	===== 2019 ORIGINAL APPROPRIATION =====			<u>2019 FUND TOTAL</u>
	<u>PERSONAL SERVICES</u>	<u>OTHER</u>	<u>TOTAL</u>	
<u>180 KWH TAX (GF) COLLECTION FUND</u>				
9800 Reimbursements-Shared Expense	0	194,640	194,640	
9900 Transfer Accounts	0	305,360	305,360	
Total - 180 kWH Tax (GF) Collection Fund	0	500,000	500,000	\$500,000
<u>195 LAW LIBRARY FUND</u>				
1800 Municipal Court/Judicial	0	11,000	11,000	
9900 Transfer Accounts	0	11,000	11,000	
Total - 195 Law Library Fund	0	22,000	22,000	\$22,000
<u>200 STREET CONSTR., MAINT. & REPAIR FUND</u>				
5100 Service/Streets Maintenance and Properties	191,780	225,330	417,110	
5110 Service/Ice and Snow Removal	32,000	109,960	141,960	
5120 Service/Storm Drainage	11,000	8,500	19,500	
Total - 200 Street (SCM&R) Fund	234,780	343,790	578,570	\$578,570
<u>201 STATE HIGHWAY IMPROVEMENT FUND</u>				
5100 Service/Streets Maintenance and Properties	0	29,130	29,130	\$29,130
<u>202 MUNICIPAL (50%) MV LICENSE TAX FUND</u>				
5100 Service/Streets Maintenance and Properties	0	25,000	25,000	\$25,000
<u>203 MUNICIPAL (100%) MV LICENSE TAX FUND</u>				
5100 Service/Streets Maintenance and Properties	0	179,000	179,000	
9900 Transfer Accounts	0	0	0	
Total - 203 Municipal 100% MV License Tax Fund	0	179,000	179,000	\$179,000
<u>204 COUNTY MV LIC.PERMISSIVE TAX FUND</u>				
5100 Service/Streets Maintenance and Properties	0	65,140	65,140	\$65,140
<u>210 EMS TRANSPORT SERVICE FUND</u>				
2200 Fire/Safety Services	0	173,800	173,800	
9800 Reimbursements-Shared Expense	0	205,000	205,000	
9900 Transfer Accounts	0	28,800	28,800	
Total - 210 EMS Transport Service Fund	0	407,600	407,600	\$407,600
<u>220 RECREATION FUND</u>				
4100 Parks/Administrative	117,900	7,700	125,600	
4200 Recreation/Golf Operating	153,360	116,950	270,310	
4300 Recreation/Pool Operating	47,380	68,440	115,820	
4400 Recreation/Programs	255,430	182,640	438,070	
Total - 220 Recreation Fund	574,070	375,730	949,800	\$949,800

**2019 APPROPRIATION BUDGET - ORIGINAL BUDGET
BUDGET SUMMARY BY FUND, DEPARTMENT AND CATEGORY**

Ord.072-18, Passed 12/21/2018

<u>FUND / DEPARTMENT</u>	===== 2019 ORIGINAL APPROPRIATION =====			<u>2019 FUND TOTAL</u>
	<u>PERSONAL SERVICES</u>	<u>OTHER</u>	<u>TOTAL</u>	
<u>227 NAPOLEON CEMETERY TRUST FUND</u> 4700 Cemetery/Grounds	0	6,000	6,000	\$6,000
<u>240 HOTEL/MOTEL TAX FUND</u> 3800 Travel and Tourism 9900 Transfer Accounts	0 0	52,000 52,000	52,000 52,000	
Total - 240 Hotel Motel Tax Fund	0	104,000	104,000	\$104,000
<u>242 FIRE EQUIPMENT FUND</u> 2200 Fire/Safety Services	0	20,000	20,000	20,000
<u>243 REFUND-FIRE LOSS FUND</u> 1900 General Government/Miscellaneous	0.00	0.00	0.00	0.00
<u>261 CDBG PROGRAM INCOME FUND</u> 3300 Contracts-Grt.Srv.-MVPLN	0	69,050	69,050	69,050
<u>270 INDIGENT DRIVERS ALCOHOL FUND</u> 1800 Municipal Court/Judicial	0	25,000	25,000	25,000
<u>271 LAW ENFORCEMENT & EDUCATION FUND</u> 2100 Police/Safety Services	3,000	3,000	6,000	6,000
<u>272 COURT COMPUTERIZATION FUND</u> 1800 Municipal Court/Judicial 9800 Reimbursements-Shared Expense	0 0	42,100 10,000	42,100 10,000	
Total - 272 Court Computerization Fund	0	52,100	52,100	\$52,100
<u>273 LAW ENFORCEMENT TRUST FUND</u> 2100 Police/Safety Services	0	1,000	1,000	1,000
<u>274 MANDATORY DRUG FINE FUND</u> 2100 Police/Safety Services	3,000	3,000	6,000	6,000
<u>275 MUNICIPAL PROBATION SERVICE FUND</u> 1810 Municipal Court/Probation Department	23,840	10,700	34,540	34,540
<u>277 PROBATION OFFICERS GRANT FUND</u> 1810 Municipal Court/Probation Department	49,290	0	49,290	49,290
<u>278 COURT SPECIAL PROJECTS FUND</u> 1800 Municipal Court/Judicial	66,000	0	66,000	66,000
<u>279 HANDICAP PARKING FINE FUND</u> 1800 Municipal Court/Judicial	0	1,100	1,100	1,100

**2019 APPROPRIATION BUDGET - ORIGINAL BUDGET
BUDGET SUMMARY BY FUND, DEPARTMENT AND CATEGORY**

Ord.072-18, Passed 12/21/2018

<u>FUND / DEPARTMENT</u>	===== 2019 ORIGINAL APPROPRIATION =====			2019 FUND TOTAL
	<u>PERSONAL SERVICES</u>	<u>OTHER</u>	<u>TOTAL</u>	
<u>280 CERTIFIED POLICE TRAINING FUND</u> 1800 Municipal Court/Judicial	0	5,500	5,500	5,500
<u>281 INDIGENT DRVS.INTERLCK.& AL.MNTR.FUND</u> 2100 Police/Safety Services	0	5,000	5,000	5,000
<u>287 PROB.IMP.& INCENTIVE GRANT</u> 1800 Municipal Court/Probation Department	0	0	0	0
<u>288 JUSTICE REINVESTMENT INCENTIVE GRANT</u> 1800 Municipal Court/Probation Department	1,990	15,870	17,860	17,860
<u>290 POLICE PENSION FUND</u> 2100 Police/Safety Services	90,660	0	90,660	90,660
<u>291 FIRE PENSION FUND</u> 2200 Fire/Safety Services	42,800	0	42,800	42,800
<u>295 IRS 125 BENEFITS PLAN FUND</u> 1900 General Government/Miscellaneous	0	1,800	1,800	1,800
<u>300 GENERAL BOND RETIREMENT FUND</u> 8100 General Obligation Debt Services	0	71,910	71,910	71,910
<u>310 SA BOND RETIREMENT FUND</u> 8500 Special Assessment Debt Services	0	14,720	14,720	14,720
<u>400 CAPITAL IMPROVEMENT FUND</u>				
1100 City Council/Legislative	0	0	0	
1300 City Manager/Administrative	0	300	300	
1370 City Manager/Human Resources	0	1,200	1,200	
1400 Law Director/Administrative	0	2,000	2,000	
1500 Finance/Administrative	0	0	0	
1600 Information Systems/Administrative	0	80,500	80,500	
1700 Engineering/City Engineer	0	75,000	75,000	
1800 Municipal Court/Judicial	0	8,720	8,720	
2100 Police/Safety Services	0	116,030	116,030	
2200 Fire/Safety Services	0	19,000	19,000	
4200 Recreation/Golf Operating	0	0	0	
4300 Recreation/Pool Operating	0	10,000	10,000	
4400 Recreation/Programs	0	0	0	
4700 Cemetery/Grounds	0	18,000	18,000	
5100 Service/Streets Maintenance and Properties	0	1,182,300	1,182,300	
5130 Service/Buildings, Properties, Equipment	0	0	0	
5200 Service/Garage Rotary	0	0	0	
9900 Transfer Accounts	0	88,530	88,530	
Total - 400 Capital Improvement Fund	0	1,601,580	1,601,580	\$1,601,580

**2019 APPROPRIATION BUDGET - ORIGINAL BUDGET
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Ord.072-18, Passed 12/21/2018

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	<u>PERSONAL SERVICES</u>	<u>OTHER</u>	<u>TOTAL</u>	
<u>401 CIP FUNDING RESERVE FUND</u>				
5100 Service/Streets Maintenance and Properties	0	177,400	177,400	177,400
	=====	=====	=====	
<u>410 FIRE TRAINING GRANT FUND</u>				
9900 Transfer Accounts	0	0	0	0
	=====	=====	=====	
<u>500 ELECTRIC UTILITY REVENUE FUND</u>				
1520 Finance/Utility Billing	0	0	0	
6110 Electric/Operations, Distribution System	1,414,220	934,300	2,348,520	
6111 Electric/Purchased Power	0	15,000,000	15,000,000	
9800 Reimbursement Accounts-Shared Expenses	0	951,710	951,710	
9900 Transfer Accounts	0	514,000	514,000	
	-----	-----	-----	
Total - 500 Electric Utility Revenue Fund	1,414,220	17,400,010	18,814,230	\$18,814,230
	=====	=====	=====	
<u>503 ELECTRIC DEVELOPMENT FUND</u>				
6110 Electric/Operations, Distribution System	0	430,700	430,700	
9900 Transfer Accounts	0	0	0	
	-----	-----	-----	
Total - 503 Economic Development Fund	0	430,700	430,700	\$430,700
	=====	=====	=====	
<u>510 WATER REVENUE FUND</u>				
1520 Finance/Utility Billing	0	0	0	
6200 Water/Treatment Plant Operations	585,250	1,523,490	2,108,740	
6210 Water/Distribution System	467,970	240,160	708,130	
9800 Reimbursement Accounts-Shared Expenses	0	513,520	513,520	
9900 Transfer Accounts	0	588,540	588,540	
	-----	-----	-----	
Total - 510 Water Revenue Fund	1,053,220	2,865,710	3,918,930	\$3,918,930
	=====	=====	=====	
<u>511 WATER DEPRECIATION RESERVE FUND</u>				
6210 Water/Distribution System	0	478,000	478,000	478,000
	=====	=====	=====	
<u>512 WATER DEBT RESERVE FUND</u>				
8300 Revenue Funds Debt Services	0	211,120	211,120	211,120
	=====	=====	=====	
<u>513 WATER OWDA BOND RETIREMENT FUND</u>				
8300 Revenue Funds Debt Services	0	22,360	22,360	22,360
	=====	=====	=====	
<u>519 WATER PLANT REN.&IMP.PROJECT FUND</u>				
6200 Water/Treatment Plant Operations	0	2,631,850	2,631,850	
9800 Reimbursement Accounts-Shared Expenses	0	0	0	
	-----	-----	-----	
Total - 519 Water Plant Ren. & Imp.Prj.Fund	0	2,631,850	2,631,850	\$2,631,850
	=====	=====	=====	

**2019 APPROPRIATION BUDGET - ORIGINAL BUDGET
BUDGET SUMMARY BY FUND, DEPARTMENT AND CATEGORY**

Ord.072-18, Passed 12/21/2018

<u>FUND / DEPARTMENT</u>	<u>===== 2019 ORIGINAL APPROPRIATION =====</u>			<u>2019 FUND TOTAL</u>
	<u>PERSONAL SERVICES</u>	<u>OTHER</u>	<u>TOTAL</u>	
<u>520 SEWER (WWT) UTILITY REVENUE FUND</u>				
1520 Finance/Utility Billing	0	0	0	
6300 Sewer(WWT)/Treatment Plant Operations	542,950	959,630	1,502,580	
6310 Sewer(WWT)/Collection System	69,660	104,110	173,770	
6311 Sewer(WWT)/Cleaning, Imp. (SSO & CSO)	178,600	37,850	216,450	
9800 Reimbursement Accounts-Shared Expenses	0	573,950	573,950	
9900 Transfer Accounts	0	238,750	238,750	
Total - 520 Sewer (WWT) Uty. Revenue Fund	791,210	1,914,290	2,705,500	\$2,705,500
<u>521 SEWER (WWT) UTY.REP. & IMP. FUND</u>				
6300 Sewer(WWT)/Treatment Plant Operations	0	1,921,000	1,921,000	1,921,000
<u>522 SEWER (WWT) UTILITY RESERVE FUND</u>				
8800 Debt Payments	0	451,390	451,390	451,390
<u>523 OWDA SA DEBT RETIREMENT FUND</u>				
8600 Special Assessment Debt Services (OWDA)	0	105,790	105,790	105,790
<u>532 WILLIAMS PUMP STATION IMPROVEMENT PR</u>				
6310 Sewer(WWT)/Collection System	0	1,611,750	1,611,750	
8800 State & EPA Loans Debt Services	0	9,850	9,850	
Total - 532 Williams Pump Sta.Imp.Prj.Fund	0	1,621,600	1,621,600	\$1,621,600
<u>560 SANITATION (REFUSE) REVENUE FUND</u>				
1520 Finance/Utility Billing	0	0	0	
6400 Sanitation(Refuse)/Collection and Disposal	278,670	170,010	448,680	
6410 Sanitation(Refuse)/SRS-Seasonal Pickup Progra	0	66,550	66,550	
6411 Sanitation(Refuse)/SRS-Yard Waste Site	0	93,650	93,650	
6412 Sanitation(Refuse)/SRS-Mosquito Control	0	62,940	62,940	
6420 Sanitation(Refuse)/Recyling Programs	73,040	67,250	140,290	
9800 Reimbursement Accounts-Shared Expenses	0	173,110	173,110	
9900 Transfer Accounts	0	40,000	40,000	
Total - 560 Sanitation(Refuse) Revenue Fund	351,710	673,510	1,025,220	\$1,025,220
<u>561 SANITATION (REFUSE) DEP.RESERVE FUND</u>				
6400 Sanitation(Refuse)/Collection and Disposal	0	185,000	185,000	185,000
<u>580 METER DEP. (ELECTRIC & WATER) FUND</u>				
6500 Meter Deposits/Unapplied Cash	0	30,000	30,000	30,000

**2019 APPROPRIATION BUDGET - ORIGINAL BUDGET
BUDGET SUMMARY BY FUND, DEPARTMENT AND CATEGORY**

Ord.072-18, Passed 12/21/2018

<u>FUND / DEPARTMENT</u>	===== 2019 ORIGINAL APPROPRIATION =====			<u>2019 FUND TOTAL</u>
	<u>PERSONAL SERVICES</u>	<u>OTHER</u>	<u>TOTAL</u>	
<u>600 CENTRAL GARAGE/FUEL ROTARY FUND</u>				
5200 Service/Central Garage	169,450	93,150	262,600	
5600 Service/Fuel Purchase Rotary	0	65,000	65,000	
Total - 600 Central Garage/Fuel Rotary Fund	169,450	158,150	327,600	\$327,600
<hr/>				
* GRAND TOTAL - ALL FUNDS	\$10,359,140	\$41,110,700.00	\$51,469,840.00	\$51,469,840.00

RESOLUTION NO. 084-18

A RESOLUTION AUTHORIZING THE FINANCE DIRECTOR TO TRANSFER CERTAIN FUND BALANCES FROM RESPECTIVE FUNDS TO OTHER FUNDS PER SECTION 5705.14 ORC ON AN AS NEEDED BASIS IN FISCAL YEAR 2019, LISTED IN EXHIBIT "A;" AND DECLARING AN EMERGENCY

WHEREAS, the City is a charter municipality having those powers of self government as stated in Article I of its Charter; and

WHEREAS, in order to provide Fund Balances for approved expenditures in certain funds on an as needed basis, it is necessary to transfer funds from respective funds to other funds; Now Therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, pursuant to Section 5705.14 of the ORC and this Resolution, the Finance Director is hereby authorized and directed to transfer monies among the various funds on an as needed basis in Fiscal Year 2019 as listed in Exhibit "A" attached hereto and made a part of this Resolution.

Section 2. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of the City of Napoleon, Ohio.

Section 3. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, only that portion shall be held invalid and the remainder shall remain valid.

Section 4. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to assure the prompt and efficient conduct of the municipal operations related to public peace, health or safety of the City; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law.

Passed: _____

Joseph D. Bialorucki, Council President

Approved: _____

Jason P. Maassel, Mayor

VOTE ON PASSAGE _____ Yea _____ Nay _____ Abstain

Attest:

Gregory J. Heath, Clerk/Finance Director

I, Gregory J. Heath, Clerk/Finance Director of the City of Napoleon, do hereby certify that the foregoing Resolution No. 084-18 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, _____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Gregory J. Heath, Clerk/Finance Director

2019 APPROPRIATION BUDGET - TRANSFER OF FUNDS**RESOLUTION No. 084-18, Passed 12/21/2018****BUDGET REVIEW - 2019 TRANSFER OF FUNDS**

= TRANSFER AMOUNTS =
FROM TO

FUND NAME, FROM - TO, PURPOSE

FROM: 100 GENERAL FUND	\$44,600	
TO: 101 GENERAL RESERVE BALANCE FUND		\$44,600
Purpose: Move Excess Reserves in 100 General Fund to 101 General Reserve Balance Fund.		
FROM: 100 GENERAL FUND	\$10,970	
TO: 123 SPECIAL EVENTS FUND		\$10,970
Purpose: Subsidize Fall Festival and other events as sponsored through the Chamber of Commerce.		
FROM: 100 GENERAL FUND	\$14,790	
TO: 130 ECONOMIC DEVELOPMENT FUND		\$14,790
Purpose: Subsidize the Economic Development Fund programs due to insufficient funds in the 130 ED I		
FROM: 100 GENERAL FUND	\$14,970	
TO: 200 SCM&R FUND		\$14,970
Purpose: Subsidize the 200 SCM&R Fund due to an Original Estimated Shortfall in the 200 SCM&R Fur		
FROM: 100 GENERAL FUND	\$1,800	
TO: 295 IRS 125 EMPLOYEE FRINGE BENEFITS FUND		\$1,800
Purpose: Subsidize Administrative Expenditures of Employee 125 Flexible Spending Benefits Fund.		
FROM: 100 GENERAL FUND	\$171,380	
TO: 600 CENTRAL ROTARY CHARGES FUND		\$171,380
Purpose: Subsidize Operating Expenditures of Central Garage Rotary Charges Fund.		
FROM: 147 UNCLAIMED MONIES FUND	\$1,500	
TO: 100 GENERAL FUND		\$1,500
Purpose: Payment of Unclaimed Funds back to the 100 General Fund.		
FROM: 170 MUNICIPAL INCOME TAX FUND	\$1,998,730	
TO: 100 GENERAL FUND		\$1,998,730
Purpose: Net Transfer (62%) of Income Tax Receipts to 100 General Fund.		
FROM: 170 MUNICIPAL INCOME TAX FUND	\$546,530	
TO: 220 RECREATION FUND		\$546,530
Purpose: Transfer of Income Tax Levy Receipts to 220 Recreation Fund.		
FROM: 170 MUNICIPAL INCOME TAX FUND	\$1,225,030	
TO: 400 CAPITAL IMPROVEMENT FUND		\$1,225,030
Purpose: Net Transfer (38%) of Income Tax Receipts to 400 CIP Fund.		

2019 APPROPRIATION BUDGET - TRANSFER OF FUNDS**RESOLUTION No. 084-18, Passed 12/21/2018****BUDGET REVIEW - 2019 TRANSFER OF FUNDS**

<u>FUND NAME, FROM - TO, PURPOSE</u>	<u>= TRANSFER AMOUNTS =</u>
	<u>FROM</u> <u>TO</u>

FROM: 180 KWH TAX COLLECTION (GF) FUND	\$305,360	
TO: 100 GENERAL FUND		\$305,360
Purpose: Transfer of Net Balance of KWH Tax Funds into the General Fund.		
FROM: 195 LAW LIBRARY FUND	\$11,000	
TO: 100 GENERAL FUND		\$11,000
Purpose: Transfer of City Share for Highway Patrol Fine Monies per ORC.		
FROM: 210 EMS TRANSPORT SERVICE FUND	\$28,800	
TO: 242 FIRE EQUIPMENT FUND		\$28,800
Purpose: City Share of Township Contract (80% of \$90,000/ Yearly) for a Total of \$100,000, Funded \$28,800 from 210 Fund & \$51,200 from 400 Fund.		
FROM: 240 HOTEL-MOTEL TAX FUND	\$52,000	
TO: 100 GENERAL FUND		\$52,000
Purpose: City's Net Share of Total Collections (50%) on a 6% Rate, per Ordinance to 100 General Fund		
FROM: 400 CAPITAL IMPROVEMENT FUND	\$51,200	
TO: 242 FIRE EQUIPMENT FUND		\$51,200
Purpose: City Share of Township Contract (80% of \$90,000/ Yearly) for a Total of \$100,000 Funded \$28,800 from 210 Fund & \$51,200 from 400 Fund.		
FROM: 400 CAPITAL IMPROVEMENT FUND	\$37,330	
TO: 300 GENERAL BOND RETIREMENT FUND		\$37,330
Purpose: Retirement of General Bond Obligation Debt.		
FROM: 500 ELECTRIC REVENUE FUND	\$514,000	
TO: 180 KWH TAX COLLECTION (GF) FUND		\$514,000
Purpose: Transfer to 180 kWH (GF Equivalent) Tax Fund, 100 General Fund share of kWH Tax.		
FROM: 500 ELECTRIC REVENUE FUND	\$0	
TO: 503 ELECTRIC DEVELOPMENT FUND		\$0
Purpose: Funding Reserves for Current and Future Capital Purchases.		
FROM: 510 WATER REVENUE FUND	\$438,540	
TO: 511 WATER DEPRECIATION FUND		\$438,540
Purpose: Funding for Proposed Projects out of the 511 Water Depreciation Fund.		

2019 APPROPRIATION BUDGET - TRANSFER OF FUNDS

RESOLUTION No. 084-18, Passed 12/21/2018

BUDGET REVIEW - 2019 TRANSFER OF FUNDS

= TRANSFER AMOUNTS =

FUND NAME, FROM - TO, PURPOSE

FROM

TO

FROM: 510 WATER REVENUE FUND	\$0	
TO: 512 WATER DEBT RESERVE FUND		\$0
Purpose: Funding for Debt Payments on Water Projects.		
FROM: 510 WATER REVENUE FUND	\$0	
TO: 513 WATER OWDA BOND RETIREMENT FUND		\$0
Purpose: Funding for OWDA Debt Payments on Water Projects.		
FROM: 510 WATER REVENUE FUND	\$150,000	
TO: 519 WATER PLANT RENOVATION & IMPRMNT. FUND		\$150,000
Purpose: Funding for Debt Service on New Water Plant Fund.		
FROM: 520 SEWER (WWT) REVENUE FUND	\$5,240	
TO: 523 OWDA SA BOND RETIREMENT FUND		\$5,240
Purpose: Funding for OWDA Debt Payments on Sewer Projects.		
FROM: 520 SEWER (WWT) REVENUE FUND	\$0	
TO: 521 SEWER REPLACEMENT & IMP. FUND		\$0
Purpose: Funding Reserves for Current and Future Capital Purchases.		
FROM: 520 SEWER (WWT) REVENUE FUND	\$142,760	
TO: 522 SEWER UTILITY RESERVE FUND		\$142,760
Purpose: Funding for Capital and Debt Payments.		
FROM: 520 SEWER (WWT) REVENUE FUND	\$90,750	
TO: 532 WILLIAMS PUMP STATION FUND		\$90,750
Purpose: Funding Reserves for Current and Future Capital Purchases.		
FROM: 560 SANITATION REVENUE FUND	\$40,000	
TO: 561 SANITATION DEPRECIATION RES. FUND		\$40,000
Purpose: Funding Reserves for Current and Future Capital Purchases.		
TOTALS - FROM	----- 5,897,280	
TOTALS - TO		----- 5,897,280 =====

ORDINANCE NO. 078-18

AN ORDINANCE APPOINTING CHRISTINE R. PEDDICORD AS ACTING FINANCE DIRECTOR FOR THE CITY OF NAPOLEON, OHIO BEGINNING DECEMBER 22, 2018; AND DECLARING AN EMERGENCY

WHEREAS, the current Finance Director for the City of Napoleon, Gregory J. Heath, has resigned effective at midnight on December 31, 2018 with his last day as Finance Director being December 21, 2018; and,

WHEREAS, the City of Napoleon is currently in the process of hiring a full-time Finance Director to replace Mr. Heath, but has not yet completed the hiring process;

WHEREAS, Section 4.07 of the Charter of the City of Napoleon requires a Department of Finance to be in place for the City of Napoleon;

WHEREAS, the powers granted to City Council as found in Section 2.14 paragraph 13 of the City's Charter permit Council to appoint an "Acting Finance Director;" **Now Therefore**,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, Christine R. Peddicord, is hereby appointed "Acting Finance Director" beginning on December 22, 2018 at 12:01am, and effective until such time as a permanent Finance Director for the City of Napoleon, Ohio has been recommended to and approved by Council.

Section 2. That, the Acting Finance Director as referenced in Section 1 of the Ordinance shall have those powers and perform those duties currently held and performed by the Finance Director, including those duties as listed in Section 4.07 of the Charter of the City of Napoleon, Ohio.

Section 3. That, the Acting Finance Director as referenced in Section 1 of this Ordinance shall be considered a "Temporary Appointment;" therefore, notwithstanding any other provision found in Ordinance, Resolution, the Personnel Code, Employee Policy Manual, or Rule to the contrary, the position shall not be entitled to any fringe benefit unless the same is mandated by a Federal or State Law that may not be superseded by this Ordinance.

Section 4. That, the Acting Finance Director shall be compensated an additional ten percent (10%) of her current wages per hour, less taxes and other mandatory deductions.

Section 5. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon, Ohio.

Section 6. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further,

if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.

Section 7. That, this Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to allow for the Appointment of an Acting Finance Director, such position required for public peace, health or safety; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law.

Passed: _____
Joseph D. Bialorucki, Council President

Approved: _____
Jason P. Maassel, Mayor

VOTE ON PASSAGE _____ Yea _____ Nay _____ Abstain

Attest:

Gregory J. Heath, Clerk/Finance Director

I, Roxanne Dietrich, interim Clerk of Council of the City of Napoleon, do hereby certify that the foregoing Ordinance No. 086-18 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, _____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon, Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Roxanne Dietrich, interim Clerk of Council

ORDINANCE NO. 086-18

AN ORDINANCE AMENDING CHAPTER 955 OF THE CODIFIED CODE OF ORDINANCES OF THE CITY OF NAPOLEON, OHIO TO ADD SECTION 955.09(S) REGARDING ORGANIZATIONAL GOLF OUTING FEES

WHEREAS, the Parks and Recreation Board met on September 26, 2018 and, in order to provide the opportunity for area organizations to offer golf outings, determined it appropriate to create certain golf fees; and,

WHEREAS, the City of Napoleon’s Parks and Recreation Committee met on December 17, 2018 and concurred with the Parks and Recreations Board’s determination that certain golf fees should be created; and,

WHEREAS, this Council has considered all recommendations, and now deems appropriate that golf fees as listed below shall be created; **Now Therefore**,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, Section 955.09 of the Codified Code of Ordinances of the City of Napoleon, Ohio shall remain as is currently written, with the addition of the following section to 955.09; Golf Privilege Fees is hereby amended and enacted to add section (s) which reads as follows:

(s) In order to provide an opportunity for area organizations to offer golf outings, a golf outing rate shall be created per the following:

<i>Number of Holes</i>	<i>Fee per Participant</i>
<i>9</i>	<i>\$15.00</i>
<i>18</i>	<i>\$25.00</i>

Section 2. That, this Ordinance No. 086-18 amends Ordinance No. 003-18 so as to incorporate and adopt all identified changes noted herein. The remaining, unchanged portions of Ordinance No. 003-18 remain in full force and effect as it existed and to now include section (s).

Section 3. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 4. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.

Section 5. That, upon passage, this Ordinance shall take effect at the earliest time permitted by law.

Passed: _____
Joseph D. Bialorucki, Council President

Approved: _____
Jason P. Maassel, Mayor

VOTE ON PASSAGE _____ Yea _____ Nay _____ Abstain

Attest:

Gregory J. Heath, Clerk/Finance Director

I, Roxanne Dietrich, interim Clerk of Council of the City of Napoleon, do hereby certify that the foregoing Ordinance No. 086-18 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, _____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Roxanne Deitrich, interim Clerk of Council

RESOLUTION NO. 087-18

**A RESOLUTION APPROVING THE AMENDED PROVISIONS OF
A CERTAIN COLLECTIVE BARGAINING AGREEMENT NO.
2016-19 BETWEEN THE CITY OF NAPOLEON, OHIO AND
AMERICAN FEDERATION OF STATE, COUNTY, AND
MUNICIPAL EMPLOYEES, AFL-CIO LOCAL 3859 FOR THE
TERM COMMENCING FROM DECEMBER 17, 2018 THROUGH
NOVEMBER 30, 2019; AUTHORIZING THE CITY MANAGER TO
EXECUTE THE SAME; AND DECLARING AN EMERGENCY**

**NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE
CITY OF NAPOLEON, OHIO:**

Section 1. That, the provisions of a certain Collective Bargaining Agreement (hereinafter referred to as "the Agreement") between the City of Napoleon, Ohio (hereinafter called "the City") and the American Federation of State, County, and Municipal Employees, AFL-CIO local 3859 (hereinafter called "the Union") for the term retroactive commencing December 1, 2016 through November 30, 2019, both dates inclusive, (a true and complete copy of which is on file in the office of the City Finance Director marked as City Contract No. 2016-19) have been reviewed, and certain amendments as listed in Exhibit "A" are hereby approved by this Council.

Section 2. That, upon ratification of the Amendment by the Union, the City Manager is authorized and directed to execute the Amendment in the name of and on behalf of the City, subject to any non-material amendments, additions, or deletions as deemed necessary or advisable by the City Manager and approved by the City Law Director. The Agreement may contain a provision that allows the terms and conditions of the Agreement to be retroactively applied, the same being hereby approved if so exist.

Section 3. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 4. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 5. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to allow essential City services to continue without distraction or disruption; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law.

Passed: _____

Joseph D. Bialorucki, Council President

Approved: _____

Jason P. Maassel, Mayor

VOTE ON PASSAGE _____ Yea _____ Nay _____ Abstain

Attest:

Gregory J. Heath, Clerk/Finance Director

I, Roxanne Dietrich, interim Clerk of Council of the City of Napoleon, do hereby certify that the foregoing Resolution No. 087-18 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, _____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Roxanne Dietrich, interim Clerk of Council

RESOLUTION NO. 079-18

A RESOLUTION AUTHORIZING THE EXPENDITURE OF FUNDS AND AUTHORIZING A DEPARTMENT DIRECTOR TO TAKE BIDS ON CERTAIN PROJECTS, SERVICES, EQUIPMENT, MATERIALS, OR SUPPLIES WITHOUT THE REQUIREMENT FOR ADDITIONAL LEGISLATION TO DO SO IN THE YEAR 2019; AND DECLARING AN EMERGENCY

WHEREAS, each year from time to time, a Department Director (City Manager, City Finance Director, or City Law Director) is required to come to Council for authority to take bids for certain projects, services, or the purchase or lease of equipment, materials or supplies used in the City operations; and,

WHEREAS, in order to provide a more feasible, economical, and expedited method of bidding procedures, it is deemed necessary to give to the above mentioned Department Directors authority to bid such projects, services, equipment, materials, or supplies without the necessity of continued legislation; **Now Therefore**,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, the City Manager, City Finance Director, and City Law Director, for their respective departments, subject to Council's approval as to the specifications, plans, agreements, and other related bid documents when applicable, are hereby authorized to advertise and receive bids or take proposals as applicable for the projects, services, equipment, materials, or supplies that are anticipated to be in excess of twenty five thousand dollars (\$25,000.00) as listed in attached Exhibit "A," (such exhibit being incorporated into this Resolution by attachment and made a part hereof), without the necessity of further legislation in the year 2019; further, Council finds that the expenditure of funds in excess of twenty five thousand dollars (\$25,000.00) for each project, service, equipment, material, or supply listed in said Exhibit "A," is necessary and authorized, subject to an approved motion of Council permitting the respective Department Director to make award. If a contract for said project, service, equipment, material, or supply is awarded to a successful bidder (lowest and best) as a result of a competitive bid, the City Manager, City Finance Director, and City Law Director, for their respective departments, are directed to enter into a contract with the awardee subject to the terms and conditions of an agreement approved by Council, said agreement subject to any non-material changes deemed appropriate by the respective Department Director and approved as to form and correctness by the City Law Director. In the case of a non-competitive bid, the City Manager, City Finance Director, and City Law Director, for their respective departments, are directed to enter into a contract with the awarded subject to the terms and conditions of an agreement approved by Council, said agreement subject to any non-material changes deemed appropriate by the respective Department Director and approved as to form and correctness by the City Law Director

Section 2. That, Council reserves the right, by motion of Council, to approve for award, direct no award, reject all or some bids, or rebid, when deemed in the best interest of the City as it relates to the projects identified in Section 1 of this Resolution; moreover, Council may waive any informalities in the bidding process.

Section 3. That, Chapters 105 and 106 of the Codified Ordinances of Napoleon, Ohio, shall continue to be applicable to any projects, services, equipment, materials, or supplies listed in attached Exhibit "A;" moreover, nothing in this Resolution shall be construed as limiting the Department Directors in making purchases or contracting for services in any manner as provided for in said Chapters, statutory law or as otherwise provided by Council. When competitive bidding is required for any project, service, equipment, material or supply as a matter of law, it shall be utilized unless otherwise eliminated by act of Council. When quality based selection is required for any project listed in Exhibit "A" for architectural, engineering, or construction management services as a matter of law, then the quality based selection process shall be utilized unless otherwise eliminated by act of Council. Also, Council hereby finds that the expenditure of funds in excess of twenty-five thousand dollars (\$25,000.00) for each architectural, engineering, or construction management service as found in Exhibit "A" is necessary and approved as a proper public expenditure of funds, subject to approved motion of Council permitting the Department Director to make the award. Finally, the combining of projects, or the contracting or purchase of services, equipment, materials, or supplies is permitted of any project or item listed in Exhibit "A" without necessity of further authorization by Council.

Section 4. That, a Department Director is authorized to use this Resolution for authority for said bids and/or purchases as contained in this Resolution.

Section 5. That, any item listed in attached Exhibit "A" may be leased in lieu of purchasing when deemed appropriate by the respective Department Director.

Section 6. That, all leases, purchases and contracts for projects, services, equipment, materials, or supplies is subject to appropriation and certification of funds.

Section 7. That, any trade-ins shall be controlled by Section 107.05(c) of the Codified Ordinances of Napoleon, Ohio, as may be amended from time to time.

Section 8. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of the City of Napoleon, Ohio.

Section 9. That, if any other prior resolution or ordinance is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 10. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to allow the timely purchase of materials, supplies, equipment or services essential to provide public peace, health or safety; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to begin the process in a timely manner which affects the public peace, health, and safety accessible to our citizens, and for further reasons as stated in the Preamble hereof.

Passed: _____

Joseph D. Bialorucki, Council President

Approved: _____

Jason P. Maassel, Mayor

VOTE ON PASSAGE _____ Yea _____ Nay _____ Abstain

Attest:

Gregory J. Heath, Clerk/Finance Director

I, Gregory J. Heath, Clerk/Finance Director of the City of Napoleon, do hereby certify that the foregoing Resolution No. 079-18 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, 20__ ____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Gregory J. Heath, Clerk/Finance Director

Resolution No. 079-18 Exhibit A

DEPARTMENT/CATEGORY/ITEM DESCRIPTION
1300 CITY MANAGER/ADMINISTRATION
Facilities management system
1600 MIS
New telephone system (all departments)
Copy machines (various departments)
1700 ENGINEERING/CITY ENGINEER
GIS software
Surveying services
2100 POLICE/SAFETY SERVICES
Patrol car – replacement of one (1) vehicle
Police vehicle cameras
5100 SERVICES/STREETS SCM&R
Roadside mowing (contracted)
Ice and snow removal (salt contracts)
Tree trimming and stump removal (contracted)
Large dump truck
Large trash truck and parts (Stoops Freightliner)
Packer unit (Bell Equipment)
- ROAD & STREET IMPROVEMENT PROGRAMS
Street striping and misc. painting (contracted)
Milling and resurfacing local streets (annual)
Materials – crack sealing, stone and other
Annual concrete grinding
Spray patching and street materials – yearly program
Multi-use path design
GIS setup phase II
American Road improvements
Raymond Street improvements
6110 ELECTRIC/OPERATIONS DIST.
Bucket truck
Wood poles
GIS setup phase II
- STREET LIGHTING IMPROVEMENT PROGRAM
Street lighting improvements
- ELECTRIC FEEDER LINE IMPROVEMENTS
Electrical underground upgrades and maintenance
Electrical overhead upgrades and maintenance

- <u>TRANSFORMER REPLACEMENT & DISPOSAL PROGRAMS</u>
Transformer replacement and disposal (inventory)
- <u>ELECTRICAL IMPROVEMENTS & UPGRADES</u>
New system growth and updates
<u>6200 WATER TREATMENT PLANT OPERATIONS</u>
Outside services clean sludge lagoons (contracted)
TOC analyzer for Water Plant
Chemicals (Water Treatment Plant)
Chemicals (Miex resin and salt)
Hanger for Perry St. Bridge
<u>6210 WATER DISTRIBUTION SYSTEM</u>
Leak detention and repair program
Valve asset and water loss program
Water supplies (yokes, stops, saddles, valve, etc.)
Raymond Street improvements
GIS setup phase II
Industrial Drive River Bridge waterline
State Route 110 waterline extension
<u>6300 SEWER/WASTEWATER TREATMENT PLANT</u>
Digester cleaning and inspection
Various sanitary sewer emergency repairs (contracted)
Long Term Control Plan updates (contracted)
Storm sewer improvements
Chemicals (Wastewater Treatment Plant)
Sanitary lateral repairs in City ROW
SCADA program replacement
Design for Headworks replacement Phase I
Repairs for primary digester
VanHyning Pumping Station replacement
<u>6310 SEWER/COLLECTION SYSTEM</u>
Park Street improvements phase III
Lynne Avenue improvements (Design)
Meekison Street improvements (Design)
Annual sanitary sewer cleaning
VanHyning Pump Station replacement (Design)
GIS setup phase II
Haley Street S.S.O. elimination
Williams pump station replacement
<u>6400, 6410, 6411, 6420 SANITATION/COLLECTION & DISPOSAL</u>
Landfill services (contracted)
Yard waste grinding (contracted)
Recycling services (contracted)

Resolution No. 079-18 Exhibit A

Chemicals for mosquito control
Garbage Truck

RESOLUTION NO. 080-18

A RESOLUTION AUTHORIZING EXPENDITURE OF FUNDS IN EXCESS OF TWENTY-FIVE THOUSAND DOLLARS (\$25,000.00) IN AND FOR THE YEAR 2019 AS IT RELATES TO REOCCURRING COSTS ASSOCIATED WITH THE OPERATION OF THE CITY, FOR PAYMENT OF EXPENSES, AND FOR PURCHASES ASSOCIATED WITH VENDORS UTILIZED BY MULTIPLE DEPARTMENTS WITHIN THE CITY; ELIMINATION OF NECESSITY OF COMPETITIVE BIDDING IN AND FOR THE YEAR 2019 AS IT RELATES TO CERTAIN TRANSACTIONS; DECLARING AN EMERGENCY

WHEREAS, the City each year has reoccurring costs associated with the conducting of business with groups or associations established for or on behalf of the political subdivisions or instrumentalities of the State, which annually exceed twenty-five thousand dollars (\$25,000.00); and,

WHEREAS, the City each year has reoccurring costs associated with the conducting of business, many which result in mandatory payments or merely occurs as a result of the method of accounting utilized by the City's Finance Department; and,

WHEREAS, for convenience and efficiency, purchase orders are annually written to vendors by multiple departments of the City with a combined total that exceeds twenty-five thousand dollars (\$25,000.00); **Now Therefore**,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, the expenditure of funds by the City in excess of twenty-five thousand dollars (\$25,000.00), in and for the year 2019, is hereby necessary and authorized as a proper public expenditure, subject to appropriation of funds, for purchases, services, coverage, or benefits listed in Exhibit "A" attached hereto and made a part of this Resolution.

Section 1. That, the expenditure of funds by the City in excess of twenty five thousand dollars (\$25,000.00), in and for the year 2019, is hereby necessary and authorized as a proper public expenditure, subject to appropriation of funds, for the following purchases associated with recreation, fund balance maintenance, public labor costs, public auditing, utilities, bonding, accounting, the payment of debt service, postal service, banking, permitting, and codification listed in Exhibit "B" attached hereto and made a part of this Resolution.

Section 2. That, the expenditure of funds in excess of twenty five thousand dollars (\$25,000.00) is hereby necessary and authorized as a proper public expenditure, subject to appropriation of funds, for the City's cumulative purchase of product, supply, equipment and/or services periodically through the year 2019 from the following vendors; however, in no event shall the amount exceed twenty five thousand dollars (\$25,000.00) for any one purchase of product, supply, equipment and/or services or any one specific project under the authority of this Resolution listed in Exhibit "C" attached hereto and made a part of this Resolution.

Section 2. That, due to nature or uniqueness of the transactions or vending listed in Sections 1, 2 and 3 of this Resolution, except for the prohibition in Section 3 regarding the one time purchase over twenty-five thousand dollars (\$25,000.00), any requirement that may exist for competitive bidding is hereby eliminated in the best interest of the City.

Section 3. That, nothing in this Resolution shall be construed as to eliminate the necessity of quality based selection as it relates to architect, engineer or construction services for any one project that would otherwise require such a selection process, as such elimination of quality based selection would

require separate Council action; moreover, nothing in this Resolution shall be construed as to eliminate the restriction found in Section 3 of this Resolution as it relates to a single purchase or project expenditures.

Section 4. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 5. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 6. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to allow for prompt purchases required to remain operational, being operational essential to public peace, health or safety; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to begin the process in a timely manner which affects the public peace, health, and safety accessible to our citizens, and for further reasons as stated in the Preamble hereof.

Passed: _____
Joseph D. Bialorucki, Council President

Approved: _____
Jason P. Maassel, Mayor

VOTE ON PASSAGE ____ Yea ____ Nay ____ Abstain

Attest:

Gregory J. Heath, Clerk/Finance Director

I, Gregory J. Heath, Clerk/Finance Director of the City of Napoleon, do hereby certify that the foregoing Resolution No. 080-18 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, _____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Gregory J. Heath, Clerk/Finance Director

EXHIBIT "A"

American Municipal Power, Inc.	For: Contracted Power Purchase and Services
BORMA Benefit Plans	For: Insurance Premiums (Health)
CIC of Henry County, Ohio	For: Economic Development Services
Four County Career Center	For: Training Services
Henry County Auditor	For: Auditor Fees and Assessment Fees
Henry County Chamber of Commerce	For: Chamber Programs
Henry County EMA	For: Emergency Management Agency
Henry County Engineer	For: Engineering Shared Projects and Materials
Henry County Regional Water/Sewer District	For: Payments for Water Collections
Auditor of State of Ohio	For: Annual Auditing Services
John Donovan - Law Librarian	For: Law Library Payments
MAN Unit	For: Police Services and Narcotics Task Force
Maumee Valley Planning	For: CHIS/CHIP Grant Administration
Napoleon/Henry County Chamber of Commerce	For: Tourist Bureau and other
Ohio Bureau of Workers Compensation	For: Employee Worker's Comp. Insurance Coverage
Ohio Police Pension Fund	For: Police Pension Payment
Ohio Fire Pension Fund	For: Fire Pension Payment
Ohio Public Employers' Retirement System	For: Pension Payments
Public Entities Pool (PEP)	For: Insurance Premiums (Property & Casualty)
Treasurer State of Ohio	For: Various Items

EXHIBIT "B"

Bonded Chemical	For: Chemicals at Water Treatment Plant
Calfee, Halter & Griswold, LLP	For: Specialized Legal Services
City of Napoleon, Fuel Rotary	For: Fuel Purchases
City of Napoleon, Garage Rotary	For: Garage Rotary Services
City of Napoleon, Income Tax	For: Refunds of Income Taxes
City of Napoleon, Payroll	For: Payroll Postings
City of Napoleon, Reimbursements	For: Inter-fund Reimbursements
City of Napoleon, Rescue	For: Township Portion of EMS Revenues
City of Napoleon, Utility	For: Meter Deposit Refunds
City of Napoleon, Utility	For: Utility Services
City of Napoleon, Utility	For: Water and Sewer Refunds
City of Napoleon, Utility	For: Electric Refunds
Embarq (Centurylink)	For: Telephone Services
Farmer and Merchant's State Bank	For: Banking and Debt Service Payments
Greenline	For: Telephone Services
Huntington National Bank	For: Banking & Debt Service Payments
KSB Dubric	For: Pump supplies and repairs
Napoleon, Inc.	For: Newspaper Publication Services
National City Bank	For: Debt Service Payment
Ohio CAT	For: Equipment Rental & Parts
Ohio Gas Company	For: Utility Services
Ohio Water Development (OWDA)	For: Debt Service Payment
OMEGA JV5/Amp-Ohio Inc.	For: Purchase of Power
OMEGA JV6/Amp-Ohio Inc.	For: Purchase of Power
PNC Bank, N.A.	For: Debt Service Payments
Rescue-Township Charges (EMS)	For: EMS Revenues to Townships
Schonhardt and Associates	For: CAFR Preparation
Smart Bill, LTD	For: Outsourcing of Utility Bill Printing and Mailing
Squires, Patton, Boggs (US) LLP	For: Bond Counsel (Professional Services)
The Accumed Group	For: EMS Billings and Collections
Treasurer State of Ohio	For: Payments to State
Trojan Technologies	For: Parts for UV system
US Bank N.A.	For: Debt Service Payments
US EPA (Treasurer, State of Ohio)	For: Permits
US Postmaster	For: Postal Services and Supply
Telnamix	For: City Phone Services

Verizon Wireless

Walter Drain Co.

Weltman, Weinberg & Reis

For: Wireless Phone Services

For: Codification Services (Professional Services)

For: Collection Services

EXHIBIT "C"

Amazon	For: Various City Supplies & Equipment
A & A Custom Crushing	For: Concrete Crushing
A Cut Above The Rest Tree Service	For: Tree Services
Advanced Rehabilitation Technology	For: Sewer Cleaning and Rehabilitation
AECOM	For: Engineering Services (Professional Services)
Aerotek	For: Temporary Staffing (Professional Services)
Altec Industries	For: Digger Truck Services
All Seasons Tree Care	For: Tree Services
Alloway	For: Professional Services – Lab Testing
American Property Analysts	For: Property Appraisals
American Rock Salt Co., LLC	For: Road Salt
Anixter Inc.	For: Electrical Transformers, Parts and Supplies
Aramark	For: Uniform Services
Arcadis	For: Engineering Services (Consulting & Professional Services)
Auglaize Tree Service	For: Tree Services
Baker Gas	For: Water Chemicals
Baker Vehicle Systems	For: Vehicle Parts & Repairs
Baldwin Poles	For: Utility Poles
Bob Wingate, Integrity Solutions	For: Bridge Inspections, Management & Repairs
Boundtree Medical Supply, LLC	For: Medical Supplies
Brown Supply Co.	For: Janitorial Supplies
Brownstown Electric Supply	For: Electrical Supplies
Buck Pavement Restoration	For: Crack Sealing
Buckeye Pumps	For: Pump Repairs and Parts
Burch Hydro	For: Electrical Supplies
Burch Hydro	For: Sludge Removal
Burke Excavating and Mowing	For: Construction and Mowing Services
Bryan Excavating	For: Construction Services
Cahaba Timber	For: Wood Electric Poles
Cargill, Inc.	For: Road Salt
C&W Tank Cleaning	For: Digester Cleaning
CDW Government, Inc.	For: Computers and Supplies
Chemtrade Chemicals US, LLC	For: Chemicals
City Blue, Inc.	For: Survey Supplies
Clarke Mosquito Control Product	For: Mosquito Control Supply

Clemons Nelson	For: Legal Services
CMI (Creative Microsystems, Inc.)	For: Software and Hardware Systems
Compass Minerals America	For: Road Salt
D & R Demolition Corp.	For: Concrete Crushing
Defiance County Landfill	For: Sanitation Dumping Services/Landfill Biosolids
Dennis Panning Excavating	For: Yard Waste Hauling and Disposal
Detroit Salt Company	For: Road Salt
Downtown	For: Downtown Renovation Vendors
Enaqua	For: Parts for UV Units
Encompass Engineers	For: Electrical Engineering Services
Estabrook, Corp.	For: Pump Supplies and Repairs
Ferguson Waterworks	For: Operations Parts and Supplies
Finley Fire Equipment	For: Fire Engines and Service Repairs
Fire Safety Services Inc.	For: Fire Services and Supply
Fire Service, Inc.	For: Fire Services and Supply
Fitzenrider, Inc.	For: Heating and Air Conditioning Service Work
Flex-Com	For: Camera Systems
Forrest Auto Supply	For: Automotive Parts & Supplies
Ft. Defiance Service Master	For: Cleaning and Sanitizing Services
Garcia Surveyors, Inc.	For: Surveying Services (Professional Services)
Gerken Asphalt Paving, Inc.	For: Paving Materials & Asphalt Laying
Go Green, Inc.	For: Brush Grinding Services
Henschen and Associates, Inc.	For: Software and Hardware Systems
Hoff Consulting, LLC	For: Consulting Services
Hydro Dyne Engineering, Inc.	For: Wastewater Remanufacturing of Screens
Jack Doheny Supplies Ohio, Inc.	For: Wastewater Supplies
J.A. Hillis Excavating, LLC	For: Excavation Services
Jennings Strauss & Salmon, LLC	For: Transmission Tariff Consultant
Jones & Henry Engineers, LTD	For: Consulting Services
K-Tech	For: Beet Heet
Kalida Truck	For: Vehicle Accessories
Koester Corp.	For: Engineering Services
Kuhlman Corp.	For: Parts and Supply
Kurtz Ace Hardware	For: Supply
The Mannik and Smith Group, Inc.	For: Engineering Services (Professional Services)
Masterpiece Sign Graphics, Inc.	For: Signs
The Accumed Group	For: Ambulance Billing Services
Meeder Investment Management	For: Investment Management Services

Meggar	For: Electrical Testing Equipment
Mel Lanzer Co.	For: Construction Services
Meldrum Mechanical	For: Pump Supplies & Equipment Repairs
Melrose Pyrotechnics, Inc.	For: Fireworks
Midwest Compost	For: Digester Cleaning
Miller Brothers Construction	For: Trucking, Hauling, and Excavating Services
Milsoft	For: Outage Management Software
Mohre Electronics Co.	For: Radio Services, Parts and Supply
Morton Salt	For: Road Salt
Neptune Equipment Co. (NECO)	For: Meter Parts and Supplies
Newegg Business	For: Computers and Supplies
Northwest Landscape Service	For: Landscaping and Supplies, Roadside & City Owned Property Mowing
Northwest Nursery	For: Tree Services
Northwest Pools	For: Pool Chemicals
NRP Midwest	For: Wastewater Treatment Chemicals
Ohio Dpt. of Transportation (ODOT)	For: Road Salt & Other Items
Office Depot	For: Office Supply
One Source Waste Solutions	For: Waste Services
O'Reilly Auto Parts	For: Parts & Supplies
Path Master	For: Traffic Signals Supplies and Services
Paulding County Engineer's Office	For: Cold Patch
Pepco	For: Supplies
Peterson Construction Company	For: Construction Services
Parker Hannfin Corp.	For: Water Meter Analyzer
Perrysburg Pipe and Supply	For: Parts and Supply
Perry Corporation	For: Copier, Scanner and Printer Supplies
Peterman Associates, Inc.	For: Engineering Services (Professional Services)
PNR Communications	For: Radio repair and parts
POET Ethanol Products	For: Chemical for Water Treatment
Poggemeyer Design Group	For: Electrical Engineering Services
Porter's BP, LLC	For: Gas and Diesel Fuel
Powerhouse Supply	For: Electrical Parts and Supplies
Processing Solutions	For: Water Treatment Chemicals
Quality Cleaning (Michael D. Draper)	For: Janitorial Services
Reed City Power Line Supply Co.	For: Electrical Parts and Supply
Reinke Ford	For: Automotive Services
Residex, LLC	For: Golf Course Chemicals

Reveille	For: Engineering Services
Rich Ford	For: Vehicle Repair Services
RTEC Communications, Inc.	For: Communication Supplies & Equipment
S & S Directional Boring	For: Directional Boring
Sauber Manufacturing Co.	For: Reel Trailers
Saylor Tree Service, LLC	For: Tree Services
Schneider	For: Software for Metering
Schweitzer Engineering	For: Electrical Substation Materials
Snyder Chevrolet, Inc.	For: Automotive Services
Solomon Corporation	For: Transformers and Electric Supplies
Southeastern Equipment	For: Operations Parts and Supplies
Spectrum Engineering Corp.	For: Engineering Services (Professional Services)
Stantec Consulting Services, Inc.	For: Engineering Services (Professional Services)
Statewide Ford	For: Police vehicle
Stoops Freightliner	For: Vehicle parts
Stuart C. Irby Co.	For: Electrical Parts & Supplies
Superior Uniform Sales, Inc.	For: Uniform Services
Survalent Technology	For: SCADA Programming Services
Tawa Tree Service	For: Tree Services
Tawa Mulch Landscape Supply	For: Landscaping Services
Thomas Spillis	For: Janitorial Services
Toledo Edison	For: Contracted Power Services
Toledo Fence & Supply Co.	For: Fencing Supplies
T & R Electric	For: Transformers
Tri City Industrial Power	For: Batteries & Other Power Supplies
Univar	For: Chemicals for Water Treatment
US Utility Contractor Co.	For: Traffic and Electrical Services
USALCO	For: Chemicals for Water Treatment
Utility Service Group	For: Chemicals for Water Treatment
Utility Services	For: NERC Compliance Services
Utility Truck Equipment	For: Bucket Truck
Vermeer	For: Wood Chipper/Parts
Vernon Nagel, Inc.	For: Trucking, Hauling, and Excavating Services
Viking Trucking, Inc.	For: Trucking and Hauling Services
Vince's TV and Appliance	For: Networking and Computer Supplies
Werlor, Inc.	For: Brush Grinding Services/Recycling Services
Wesco Distribution, Inc.	For: Electrical Supplies
Wigen Water Technologies	For: Membrane Services, Cleaning & Chemicals

Wood County Land Fill

WR Meyers Co., Inc.

Wright Express FSC-WEX, Inc.

Zacks Recycling, LLC

Zimmerman, Jack

For: Sanitation Dumping Services

For: Construction and Excavating Services

For: Fuel Purchases

For: Recycling Services

For: Road Striping Services

RESOLUTION NO. 081-18

A RESOLUTION AUTHORIZING A CONTRIBUTION TO THE COMMUNITY IMPROVEMENT CORPORATION OF HENRY COUNTY, OHIO, IN AND FOR THE YEAR 2019; AND DECLARING AN EMERGENCY

WHEREAS, the City, by Ordinance in accordance with Section 1724.10 of the Ohio Revised Code, designated The Community Improvement Corporation of Henry County, Ohio ("CIC") as the agency of the City for the industrial, commercial, distribution, and research development of the City; and,

WHEREAS, a "Plan" as defined in Section 165.01 of the Revised Code was prepared and confirmed to advance, encourage, and promote the industrial, commercial, distribution, and research development of the City in a manner which among several things, creates and preserves jobs and employment opportunities in the City and the State and improves the economic welfare of the people of the City and of the State; and further, encourages and causes the maintenance, location, relocation, expansion, modernization, and equipment of sites, buildings, structures, and appurtenant facilities for industrial, commercial, distribution, and research activities within the City and thereby preserves, maintains, or creates additional opportunities for employment within the City; and,

WHEREAS, this Council desires to further advance the Plan and has determined to financially assist the CIC with operational and the other expenses in the year 2019;
Now Therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, in an effort to further advance the "Plan" referenced in the preamble of this Resolution, the City Finance Director is directed and authorized to pay to The Community Improvement Corporation of Henry County, Ohio ("CIC") the amount of thirty-five thousand four hundred and 00/100 Dollars (\$35,400.00) in and for the year 2019 to the CIC for operational expenses and costs for the advancement of economic development projects for both present companies and future companies. The amounts contributed herein are deemed by this Council to be a proper public expenditure of public funds.

Section 2. That, the monies contributed as found in Section 1 of this Resolution shall be used for operational expenses and to advance the "Plan" as referenced in the preamble of this Resolution and shall not be pledged to secure any debt of the CIC.

Section 3. That, all payments stated in this Resolution are subject to appropriation of funds by Council. In the event appropriation of funds by Council is satisfied, payment shall be made by the Finance Director in quarterly installments to the CIC, all in and for the year 2019.

Section 4. That, Resolution Number 087-17 is repealed upon the effective date of this Resolution.

Section 5. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open

meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 6. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 7. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to allow for economic projects to timely move forward; projects that will create jobs; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law.

Passed: _____
Joseph D. Bialorucki, Council President

Approved: _____
Jason P. Maassel, Mayor

VOTE ON PASSAGE _____ Yea _____ Nay _____ Abstain

Attest:

Gregory J. Heath, Clerk/Finance Director

I, Gregory J. Heath, Clerk/Finance Director of the City of Napoleon, do hereby certify that the foregoing Resolution No. 081-18 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, _____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Gregory J. Heath, Clerk/Finance Director

ORDINANCE NO. 085-18

AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOTES IN THE MAXIMUM PRINCIPAL AMOUNT OF \$2,428,000, IN ANTICIPATION OF THE ISSUANCE OF BONDS, FOR THE PURPOSE OF PAYING THE COSTS OF IMPROVING THE MUNICIPAL WATER SYSTEM BY IMPROVING AND REHABILITATING THE EXISTING WATER TREATMENT PLANT AND RELATED STORAGE FACILITIES, REHABILITATING THE ELEVATED STORAGE TANKS, AND ACQUIRING AND IMPROVING RELATED INTERESTS IN REAL PROPERTY, TOGETHER WITH ALL NECESSARY AND RELATED APPURTENANCES THERETO

WHEREAS, pursuant to Ordinance No. 091-17 passed December 18, 2017, notes in anticipation of bonds in the principal amount of \$2,500,000, dated February 27, 2018 (the “Outstanding Notes”), were issued for the purpose described in Section 1, to mature on February 27, 2019; and,

WHEREAS, this Council finds and determines that the City should retire the Outstanding Notes with the proceeds of the Notes described in Section 3 and other funds available to the City; and,

WHEREAS, the Finance Director, as fiscal officer of this City, has certified to this Council that the estimated life or period of usefulness of the Improvement described in Section 1 is at least five (5) years, the estimated maximum maturity of the Bonds described in Section 1 is at least twenty-nine (29) years, and the maximum maturity of the Notes described in Section 3, to be issued in anticipation of the Bonds, is March 7, 2033;

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Napoleon, Henry County, Ohio, that:

Section 1. It is necessary to issue bonds of this City in the maximum principal amount of \$2,428,000 (the “Bonds”) for the purpose of paying the costs of improving the municipal water system by improving and rehabilitating the existing water treatment plant and related storage facilities, rehabilitating the elevated storage tanks, and acquiring and improving related interests in real property, together with all necessary and related appurtenances thereto (the “Improvement”).

Section 2. The Bonds shall be dated approximately February 1, 2020, shall bear interest at the now estimated rate of 5.50% per year, payable semiannually until the

principal amount is paid, and are estimated to mature in twenty (20) annual principal installments on December 1 of each year and in such amounts that the total principal and interest payments on the Bonds, in any fiscal year in which principal is payable, shall be substantially equal. The first principal payment of the Bonds is estimated to be December 1, 2020.

Section 3. It is necessary to issue and this Council determines that notes in the maximum principal amount of \$2,428,000 (the “Notes”) shall be issued in anticipation of the issuance of the Bonds for the purpose described in Section 1 and to retire, together with other funds available to the City, the Outstanding Notes and to pay any financing costs. The principal amount of Notes to be issued (not to exceed the stated maximum principal amount) shall be determined by the Finance Director in the certificate awarding the Notes in accordance with Section 6 of this Ordinance (the “Certificate of Award”) as the amount which, along with other available funds of the City, is necessary to provide for the retirement of the Outstanding Notes and to pay any financing costs. The Notes shall be dated the date of issuance and shall mature not more than one year following the date of issuance; provided that the Finance Director shall establish the maturity date in the Certificate of Award. The Notes shall bear interest at a rate or rates not to exceed 6.00% per year (computed on the basis of a 360-day year consisting of twelve 30-day months), payable at maturity and until the principal amount is paid or payment is provided for. The rate or rates of interest on the Notes shall be determined by the Finance Director in the Certificate of Award in accordance with Section 6 of this Ordinance.

Section 4. The debt charges on the Notes shall be payable in lawful money of the United States of America or in Federal Reserve funds of the United States of America as determined by the Finance Director in the Certificate of Award, and shall be payable, without deduction for services of the City’s paying agent, at the office of a bank or trust company designated by the Finance Director in the Certificate of Award after determining that the payment at that bank or trust company will not endanger the funds or securities of the City and that proper procedures and safeguards are available for that purpose or at the office of the Finance Director if agreed to by the Finance Director and the original purchaser (the “Paying Agent”). The Finance Director is authorized, to the extent necessary or appropriate, to enter into an agreement with the Paying Agent in connection with the services to be provided by the Paying Agent after determining that the signing thereof will not endanger the funds or securities of the City.

Section 5. The Notes shall be signed by the City Manager and Finance Director, in the name of the City and in their official capacities; provided that one of those signatures may be a facsimile. The Notes shall also be countersigned by the Mayor, provided that

the signature of the Mayor may be a facsimile. The Notes shall be issued in minimum denominations of \$100,000 (and may be issued in denominations in such amounts in excess thereof as requested by the original purchaser and approved by the Finance Director) and with numbers as requested by the original purchaser and approved by the Finance Director. The entire principal amount may be represented by a single note and may be issued as fully registered securities (for which the Finance Director will serve as note registrar) and in book entry or other uncertificated form in accordance with Section 9.96 and Chapter 133 of the Ohio Revised Code if it is determined by the Finance Director that issuance of fully registered securities in that form will facilitate the sale and delivery of the Notes. The Notes shall not have coupons attached, shall be numbered as determined by the Finance Director and shall express upon their faces the purpose, in summary terms, for which they are issued and that they are issued pursuant to this Ordinance. As used in this Section and this Ordinance:

“Book entry form” or “book entry system” means a form or system under which (a) the ownership of beneficial interests in the Notes and the principal of and interest on the Notes may be transferred only through a book entry, and (b) a single physical Note certificate in fully registered form is issued by the City and payable only to a Depository or its nominee as registered owner, with the certificate deposited with and “immobilized” in the custody of the Depository or its designated agent for that purpose. The book entry maintained by others than the City is the record that identifies the owners of beneficial interests in the Notes and that principal and interest.

“Depository” means any securities depository that is a clearing agency registered pursuant to the provisions of Section 17A of the Securities Exchange Act of 1934, operating and maintaining, with its Participants or otherwise, a book entry system to record ownership of beneficial interests in the Notes or the principal of and interest on the Notes, and to effect transfers of the Notes, in book entry form, and includes and means initially The Depository Trust Company (a limited purpose trust company), New York, New York.

“Participant” means any participant contracting with a Depository under a book entry system and includes securities brokers and dealers, banks and trust companies and clearing corporations.

The Notes may be issued to a Depository for use in a book entry system and, if and as long as a book entry system is utilized, (a) the Notes may be issued in the form of a single Note made payable to the Depository or its nominee and immobilized in the custody of the Depository or its agent for that purpose; (b) the beneficial owners in book entry form shall have no right to receive the Notes in the form of physical securities or certificates; (c) ownership of beneficial interests in book entry form shall

be shown by book entry on the system maintained and operated by the Depository and its Participants, and transfers of the ownership of beneficial interests shall be made only by book entry by the Depository and its Participants; and (d) the Notes as such shall not be transferable or exchangeable, except for transfer to another Depository or to another nominee of a Depository, without further action by the City.

If any Depository determines not to continue to act as a Depository for the Notes for use in a book entry system, the Finance Director may attempt to establish a securities depository/book entry relationship with another qualified Depository. If the Finance Director does not or is unable to do so, the Finance Director, after making provision for notification of the beneficial owners by the then Depository and any other arrangements deemed necessary, shall permit withdrawal of the Notes from the Depository, and shall cause the Notes in bearer or payable form to be signed by the officers authorized to sign the Notes and delivered to the assigns of the Depository or its nominee, all at the cost and expense (including any costs of printing), if the event is not the result of City action or inaction, of those persons requesting such issuance.

The Finance Director is also hereby authorized and directed, to the extent necessary or required, to enter into any agreements determined necessary in connection with the book entry system for the Notes, after determining that the signing thereof will not endanger the funds or securities of the City.

Section 6. The Notes shall be sold at not less than par plus accrued interest (if any) at private sale by the Finance Director in accordance with law and the provisions of this Ordinance. The Finance Director shall sign the Certificate of Award referred to in Section 3 fixing the interest rate or rates which the Notes shall bear and evidencing that sale to the original purchaser, cause the Notes to be prepared, and have the Notes signed and delivered, together with a true transcript of proceedings with reference to the issuance of the Notes if requested by the original purchaser, to the original purchaser upon payment of the purchase price. The City Manager, the Finance Director, the City Law Director, the Clerk of Council and other City officials, as appropriate, and any person serving in an interim or acting capacity for any such official, are each authorized and directed to sign any transcript certificates, financial statements and other documents and instruments and to take such actions as are necessary or appropriate to consummate the transactions contemplated by this Ordinance. The Finance Director is authorized, if it is determined to be in the best interest of the City, to combine the issue of Notes with one or more other note issues of the City into a consolidated note issue pursuant to Section 133.30(B) of the Ohio Revised Code.

Section 7. The proceeds from the sale of the Notes received by the City (or withheld by the original purchaser or deposited with the Paying Agent, in each case on behalf of the City) shall be paid into the proper fund or funds, and those proceeds are appropriated and shall be used for the purpose for which the Notes are being issued. The Certificate of Award may authorize the original purchaser to (a) withhold certain proceeds from the sale of the Notes or (b) remit certain proceeds from the sale of the Notes to the Paying Agent, in each case to provide for the payment of certain financing costs on behalf of the City. If proceeds are remitted to the Paying Agent in accordance with this Section 7, the Paying Agent shall be authorized to create a fund in accordance with the Certificate of Award for that purpose. Any portion of those proceeds received by the City (after payment of those financing costs) representing premium or accrued interest shall be paid into the Bond Retirement Fund.

Section 8. The par value to be received from the sale of the Bonds or of any renewal notes and any excess funds resulting from the issuance of the Notes shall, to the extent necessary, be used to pay the debt charges on the Notes at maturity and are pledged for that purpose.

Section 9. During the year or years in which the Notes are outstanding, there shall be levied on all the taxable property in the City, in addition to all other taxes, the same tax that would have been levied if the Bonds had been issued without the prior issuance of the Notes. The tax shall be within the ten-mill limitation imposed by law, shall be and is ordered computed, certified, levied and extended upon the tax duplicate and collected by the same officers, in the same manner, and at the same time that taxes for general purposes for each of those years are certified, levied, extended and collected, and shall be placed before and in preference to all other items and for the full amount thereof. The proceeds of the tax levy shall be placed in the Bond Retirement Fund, which is irrevocably pledged for the payment of the debt charges on the Notes or the Bonds when and as the same fall due.

In each year to the extent net revenues from the municipal water utility are available for the payment of the debt charges on the Notes or the Bonds and are appropriated for that purpose, the amount of the tax shall be reduced by the amount of such net revenues so available and appropriated.

In each year to the extent receipts from the municipal income tax are available for the payment of the debt charges on the Notes or the Bonds and are appropriated for that purpose, and to the extent not paid from net revenues of the municipal water utility, the amount of the tax shall be reduced by the amount of such receipts so available and appropriated in compliance with the

following covenant. To the extent necessary, the debt charges on the Notes or the Bonds shall be paid from municipal income taxes lawfully available therefor under the Constitution and the laws of the State of Ohio and the Charter of the City; and the City hereby covenants, subject and pursuant to such authority, including particularly Section 133.05(B)(7) of the Ohio Revised Code, to appropriate annually from such municipal income taxes such amount as is necessary to meet such annual debt charges.

Nothing in the two preceding paragraphs in any way diminishes the irrevocable pledge of the full faith and credit and general property taxing power of the City to the prompt payment of the debt charges on the Notes or the Bonds.

Section 10. The City covenants that it will use, and will restrict the use and investment of, the proceeds of the Notes in such manner and to such extent as may be necessary so that (a) the Notes will not (i) constitute private activity bonds or arbitrage bonds under Sections 141 or 148 of the Internal Revenue Code of 1986, as amended (the "Code") or (ii) be treated other than as bonds the interest on which is excluded from gross income under Section 103 of the Code, and (b) the interest on the Notes will not be an item of tax preference under Section 57 of the Code.

The City further covenants that (a) it will take or cause to be taken such actions that may be required of it for the interest on the Notes to be and remain excluded from gross income for federal income tax purposes, (b) it will not take or authorize to be taken any actions that would adversely affect that exclusion, and (c) it, or persons acting for it, will, among other acts of compliance, (i) apply the proceeds of the Notes to the governmental purpose of the borrowing, (ii) restrict the yield on investment property, (iii) make timely and adequate payments to the federal government, (iv) maintain books and records and make calculations and reports and (v) refrain from certain uses of those proceeds, and, as applicable, of property financed with such proceeds, all in such manner and to the extent necessary to assure such exclusion of that interest under the Code.

The Finance Director or any other officer of the City having responsibility for issuance of the Notes is hereby authorized (a) to make or effect any election, selection, designation, choice, consent, approval, or waiver on behalf of the City with respect to the Notes as the City is permitted to or required to make or give under the federal income tax laws, including, without limitation thereto, any of the elections available under Section 148 of the Code, for the purpose of assuring, enhancing or protecting favorable tax treatment or status of the Notes or interest thereon or assisting compliance with requirements for that purpose, reducing the burden or expense of such compliance, reducing the rebate amount or payments or penalties with respect to

the Notes, or making payments of special amounts in lieu of making computations to determine, or paying, excess earnings as rebate, or obviating those amounts or payments with respect to the Notes, which action shall be in writing and signed by the officer, (b) to take any and all other actions, make or obtain calculations, make payments, and make or give reports, covenants and certifications of and on behalf of the City, as may be appropriate to assure the exclusion of interest from gross income and the intended tax status of the Notes, and (c) to give one or more appropriate certificates of the City, for inclusion in the transcript of proceedings for the Notes, setting forth the reasonable expectations of the City regarding the amount and use of all the proceeds of the Notes, the facts, circumstances and estimates on which they are based, and other facts and circumstances relevant to the tax treatment of the interest on and the tax status of the

Notes. The Finance Director or any other officer of the City having responsibility for issuance of the Notes is specifically authorized to designate the Notes as “qualified tax-exempt obligations” if such designation is applicable and desirable, and to make any related necessary representations and covenants.

Each covenant made in this Section with respect to the Notes is also made with respect to all issues any portion of the debt service on which is paid from proceeds of the Notes (and, if different, the original issue and any refunding issues in a series of refundings), to the extent such compliance is necessary to assure the exclusion of interest on the Notes from gross income for federal income tax purposes, and the officers identified above are authorized to take actions with respect to those issues as they are authorized in this Section to take with respect to the Notes.

Section 11. The Clerk of Council is directed to promptly deliver or cause to be delivered a certified copy of this Ordinance and the Certificate of Award to the County Auditor of Henry County, Ohio.

Section 12. The Finance Director is authorized to request a rating for the Notes from Moody’s Investors Service, Inc. or S&P Global Ratings, or both, as the Finance Director determines is in the best interest of the City. The expenditure of the amounts necessary to secure any such ratings as well as to pay the other financing costs (as defined in Section 133.01 of the Ohio Revised Code) in connection with the Notes is hereby authorized and approved and the amounts necessary to pay those costs are hereby appropriated from the proceeds of the Notes, if available, and otherwise from available moneys in the General Fund.

Section 13. The legal services of the law firm of Squire Patton Boggs (US) LLP are hereby retained. Those legal services shall be in the nature of legal advice and

recommendations as to the documents and the proceedings in connection with the authorization, sale and issuance of the Notes and securities issued in renewal of the Notes and rendering at delivery related legal opinions, all as set forth in the form of engagement letter from that firm which is now on file in the office of the Clerk of Council. In providing those legal services, as an independent contractor and in an attorney-client relationship, that firm shall not exercise any administrative discretion on behalf of this City in the formulation of public policy, expenditure of public funds, enforcement of laws, rules and regulations of the State, any county or municipal corporation or of this City, or the execution of public trusts. For those legal services that firm shall be paid just and reasonable compensation and shall be reimbursed for actual out-of-pocket expenses incurred in providing those legal services. The Finance Director is authorized and directed to make appropriate certification as to the availability of funds for those fees and any reimbursement and to issue an appropriate order for their timely payment as written statements are submitted by that firm. The amounts necessary to pay those fees and any reimbursement are hereby appropriated from the proceeds of the Notes, if available, and otherwise from available moneys in the General Fund.

Section 14. The services of Sudsina & Associates, LLC, as municipal advisor, are hereby retained. The municipal advisory services shall be in the nature of financial advice and recommendations in connection with the issuance and sale of the Notes. In rendering those municipal advisory services, as an independent contractor, that firm shall not exercise any administrative discretion on behalf of the City in the formulation of public policy, expenditure of public funds, enforcement of laws, rules and regulations of the State, the City or any other political subdivision, or the execution of public trusts. That firm shall be paid just and reasonable compensation for those municipal advisory services and shall be reimbursed for the actual out of pocket expenses it incurs in rendering those municipal advisory services. The Finance Director is authorized and directed to make appropriate certification as to the availability of funds for those fees and any reimbursement and to issue an appropriate order for their timely payment as written statements are submitted by that firm. The amounts necessary to pay those fees and any reimbursement are hereby appropriated from the proceeds of the Notes, if available, and otherwise from available moneys in the General Fund.

Section 15. This Council determines that all acts and conditions necessary to be done or performed by the City or to have been met precedent to and in the issuing of the Notes in order to make them legal, valid and binding general obligations of the City have been performed and have been met, or will at the time of delivery of the Notes have been performed and have been met, in regular and due form as required by law; that the full faith and credit and general property taxing power (as described in

Section 9) of the City are pledged for the timely payment of the debt charges on the Notes; and that no statutory or constitutional limitation of indebtedness or taxation will have been exceeded in the issuance of the Notes.

Section 16. This Council finds and determines that all formal actions of this Council and any of its committees concerning and relating to the passage of this Ordinance were taken in an open meeting of this Council or any of its committees, and that all deliberations of this Council and of any of its committees that resulted in those formal actions were in meetings open to the public, all in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Section 17. This Ordinance shall be in full force and effect on the earliest date permitted by law.

Passed: _____

Joseph D. Bialorucki, Council President

Approved: _____

Jason P. Maassel, Mayor

VOTE ON PASSAGE _____ Yea _____ Nay _____ Abstain

Attest:

Gregory J. Heath, Clerk of Council

I, Gregory J. Heath, Clerk of Council of the City of Napoleon, do hereby certify that the foregoing Ordinance No. 085-18 was duly published in the Northwest Signal, a newspaper of general circulation in said City on the _____ day of _____, 20__; and I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon, Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Gregory J. Heath, Clerk of Council

CERTIFICATION OF RECORDS

I, Gregory J. Heath, Clerk of Council, of the City of Napoleon, Ohio, do hereby certify and attest that this document to be a **True and Correct** copy of Ordinance Number 086-18, passed _____, 20__.

Gregory J. Heath, Clerk of Council

Date

ORDINANCE NO. 067-18

AN ORDINANCE AUTHORIZING THE TRANSFER OF CERTAIN PROPERTIES LOCATED IN AND OWNED BY THE CITY OF NAPOLEON, OHIO TO THE COMMUNITY IMPROVEMENT CORPORATION (CIC) OF HENRY COUNTY, OHIO, TO WIT: PARCEL NOS. 41-119361.0400 AND 41-119361.0500; AND DECLARING AN EMERGENCY

WHEREAS, the City, by Ordinance 34-86, passed July 21, 1986, designated the Community Improvement Corporation of Henry County, Ohio (hereinafter called “the CIC”) as the agency and instrumentality of the City for the industrial, commercial, distribution and research development of the City pursuant to Chapter 1724.10 of the Ohio Revised Code; and,

WHEREAS, the City and the CIC have since entered into an amended Agreement and Plan of Industrial, Commercial, Distribution and Research Development (Amendment No. 2 dated March 21, 2011; Ordinance No. 017-11); and

WHEREAS, pursuant to Article VIII Section 13 of the Ohio Constitution, which provides for economic development, and the Ohio Revised Code, the Agreement and Plan provides in pertinent part, that in furtherance of the Plan, the CIC [may/will] sell or lease any lands or interests in lands owned by the City determined from time to time by the Council of the City not to be required by the City for its purposes, for uses determined by the Council of the City as those that will promote the welfare of the people of the City, stabilize the economy, preserve, maintain or provide employment, and assist in the development of industrial, commercial, distribution and research activities to the benefit of the people of the City; moreover, that such sale or lease may be made without advertising and receipt of bids when in the best interest of the City, the City specifying the consideration of such sale or lease; and,

WHEREAS, the Agreement and Plan also provides in pertinent part, that the City may convey to the CIC lands and interest in lands owned by the City and determined by the Council of the City not to be required by the City for its purposes, and that such conveyance of such land or interests in land will promote the welfare of the people of the City, stabilize the economy, provide employment and assist in the development of industrial, commercial, distribution and research activities to the benefit of the people of the City and preserve, maintain or provide additional opportunities for their gainful employment; moreover, that such sale or lease shall be made without advertising and receipt of bids when in the best interest of the City, the City determining the consideration of such sale or lease; further, if any lands or interests in lands conveyed by the City to the CIC are sold by the CIC at a price in excess of the consideration received by the City from the CIC therefore, such excess shall be paid to the City after deducting therefrom the following costs to the extent incurred by the CIC; the costs of acquisition and sale by the CIC, taxes, assessments, costs of maintenance, costs of improvements to the land by the CIC, debt service charges of the CIC attributable to such lands or interests, and a reasonable service fee determined by the CIC; and,

WHEREAS, the City is now desirous to transfer two (2) specific parcels of land owned by the City to the CIC in order to further the Plan for Economic Development, consistent with Ohio Revised Code Section 1724.10; and,

WHEREAS, the subject properties, Parcel No.(s) 41-119361.0400 and 41-119361.0500 for which the City requests transfer to the CIC (“Subject Properties”) are approximately eighty-one one hundredths (0.81) acres of land and approximately sixty-six one hundredths (0.66) acres of land, more or less, respectively, located at Roundhouse Road (also known as Marco Drive), Napoleon, Ohio, as found in the Henry County Auditor’s Office; and,

WHEREAS, the CIC agrees to hold title to and transfer the Subject Properties at the appropriate time to an eventual transferee as determined and agreed upon by simple majority vote of its Board of Trustees consistent with all laws and regulations and the aforementioned Agreement and Plan and the supplemental purchase agreement; and,

WHEREAS, the City Manager, being the official in charge of the property, has advised this Council that the Subject Properties are no longer needed for a public purpose; **NOW THEREFORE**,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, Parcel No.(s) 41-119361.0400 and 41-119361.0500, located in the City of Napoleon, Henry County, Ohio, are hereby determined by this Council not to be required by the City for its purposes, and that such conveyance of such land or interests in land will promote the welfare of the people of the City, stabilize the economy, provide employment and assist in the development of industrial, commercial, distribution and research activities to the benefit of the people of the City and preserve, maintain or provide additional opportunities for their gainful employment.

Section 2. That, being consistent with the City’s Charter, Ordinances, Resolutions and the Agreement and Plan, as well as being consistent with the Ohio Revised Code, the parcel or parcels identified in Section 1 of this Ordinance shall be transferred to the CIC of Henry County, Ohio without necessity of advertisement or receipt of bids, the same being determined by this Council as being in the best interest of the City; moreover, the City Manager is authorized to execute all agreements, deeds, and other documents required to complete said transfer(s).

Section 3. That, Council determines that the consideration for the conveyance of the Parcels identified in Section 1 of this Ordinance shall be as found in the real estate purchase agreement and escrow agreement between the CIC and the eventual third party purchaser.

Section 4. That, if any parcel or parcels of land as identified in Section 1 of this Ordinance so conveyed by the City to the CIC is or are sold by the CIC at a price in excess of the consideration received by the City from the CIC therefore, then such excess shall be paid to the City after deducting therefrom the following costs to the extent incurred by the CIC; the costs of acquisition and sale by the CIC, taxes, assessments, costs of maintenance, costs of improvements to the land by the CIC, debt service charges of the CIC attributable to such lands or interests, and a reasonable service fee determined by the CIC.

Section 5. That, nothing in Section 4 of this Ordinance shall be construed as relieving the CIC of its obligations under the land purchase agreement.

Section 6. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 7. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.

Section 8. That, this Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time for the furtherance of economic development within the City of Napoleon, all of which affects the public peace, health or safety accessible to our citizens; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to begin the process in a timely manner, and for further reasons as stated in the Preamble hereof.

Passed: _____
Joseph D. Bialorucki, Council President

Approved: _____
Jason P. Maassel, Mayor

VOTE ON PASSAGE _____ Yea _____ Nay _____ Abstain

Attest:

Gregory J. Heath, Clerk/Finance Director

I, Gregory J. Heath, Clerk/Finance Director of the City of Napoleon, do hereby certify that the foregoing Ordinance No. 067-18 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Gregory J. Heath, Clerk/Finance Director

RESOLUTION NO. 071-18

A RESOLUTION AUTHORIZING THE EXPENDITURE OF FUNDS AND AN AGREEMENT FOR FINANCIAL CONSULTANT PROFESSIONAL SERVICES WITH SCHONHARDT AND ASSOCIATES FOR PREPARATION OF THE CITY CAFR, GAAP REPORTS AND INFRASTRUCTURE COST INFORMATION FOR GASB-34

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, the expenditure of funds in excess of twenty-five thousand dollars (\$25,000.00) is necessary and therefore authorized for financial consultant professional serves with Schonhardt and Associates for preparation of City GAFR, GAAP Reports and Infrastructure Cost Information for GASB-34 requirements.

Section 2. That, Contract No. -18, on file with the City Finance Director, which has been reviewed by this Council, is approved subject to any nonmaterial change deemed appropriate by the Finance Director and as approved to form and legality by the City Law Director; moreover, the Finance Director is authorized to execute the same on behalf of the City.

Section 3. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 4. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 5. That, this Resolution shall be in full force and effect at the earliest time permitted by law.

Passed: _____
Joseph D. Bialorucki, Council President

Approved: _____
Jason P. Maassel, Mayor

VOTE ON PASSAGE ____ Yea ____ Nay ____ Abstain

Attest:

Gregory J. Heath, Clerk/Finance Director

I, Gregory J. Heath, Clerk/Finance Director of the City of Napoleon, do hereby certify that the foregoing Resolution No. 071-18 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, _____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Gregory J. Heath, Clerk/Finance Director



City of Napoleon, Ohio

Department of Public Works

255 West Riverview Avenue, P.O. Box 151

Napoleon, OH 43545

Chad E. Lulfs, P.E., P.S., Director of Public Works

Telephone: (419) 592-4010 Fax: (419) 599-8393

www.napoleonohio.com

Memorandum

To: Joel L. Mazur, City Manager
From: Chad E. Lulfs, P.E., P.S., Director of Public Works
cc: Mayor & City Council
Greg Heath, City Finance Director
Jeff Rathge, Operations Superintendent
Dave Pike, W.W.T.P. Superintendent
Date: December 19, 2018
Subject: VanHying Pumping Station Replacement Project –
Approval of Design Contract

Quality Based Selection (QBS) was utilized to select a consulting firm for the above referenced project. The firms that submitted Qualification Statements were ranked as follows:

1. Stantec Consulting Service, Inc.
2. Arcadis International, Inc.
3. Peterman Associates, Inc.
4. Jones & Henry Engineers, Ltd.
5. Poggemeyer Design Group

This project includes: design of a new pump station to service the areas of the Oberhaus & VanHying Interceptor sewer.

Negotiations were entered into with Stantec Consulting Services, Inc. and a contract price was agreed upon. The negotiated price for the above referenced project is \$100,000.00 for the first phase of the design. The contract includes options that will need to be executed in 2019 for an additional \$50,000.00 (included in the 2019 budget) for environmental and contract administration components. **Having reviewed the submitted Qualification Statements and after extensive negotiations, it is my recommendation that Council award the design contract for the VanHying Pumping Station Replacement project to Stantec Consulting Services, Inc. in the amount of \$100,000.00. The execution of the additional \$50,000.00 will be brought to Council in 2019 once the 2019 Budget is approved.** If you have any questions or require additional information, please contact me at your convenience.

CEL



City of *NAPOLÉON*, Ohio

Operations Department

1775 Industrial Dr., P.O. Box 151, Napoleon, OH 43545

Phone: 419/599-1891 Fax: 419/592-4379

Web Page: www.napoleonohio.com

Operations Superintendent
Jeffrey H. Rathge

Water Distribution Foreman
Brian Okuley

Streets/Sewer Foreman
Roger Eis

Refuse/Recycling Foreman
Perry Hunter

Head Mechanic
Tony Kuhlman

Press Release

CHRISTMAS DAY REFUSE & RECYCLING ROUTES

Napoleon, Ohio, -- Due to the upcoming Christmas Day holiday, the refuse and recycling pickup routes for the City of Napoleon will be as follows **for the week of December 24 - 28, 2018 ONLY:**

- **Monday, Dec. 24 – as usual**
- **Tuesday, Dec. 25 – HOLIDAY – NO PICK UP**
- **Wednesday, Dec. 26 – Tuesday's Route**
- **Thursday, Dec. 27 – as usual; Wednesday's pickup will also be run on Thursday, Dec. 27 (there is a possibility of later than usual pickup time for Thursday's route).**
- **Friday, Dec. 28 – as usual**

Wednesday and Thursday's routes will both be run on Thursday, December 27. The Operations Department is asking that for those affected, an extra effort be made to have their refuse and recycling at the curb by 7:00 a.m. on the 27th.

Please contact the Operations Department at 419/599-1891 if there are any questions regarding this matter.





Government Finance Officers Association
203 North LaSalle Street, Suite 2700
Chicago, Illinois 60601-1210
312.977.9700 fax: 312.977.4806

December 14, 2018

Gregory J. Heath
Finance Director
City of Napoleon
PO Box 151
Napoleon, OH 43545-0151

Dear Mr. Heath:

We are pleased to notify you that your 2017 fiscal year end comprehensive annual financial report (CAFR) qualifies for GFOA's Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment. Congratulations for having satisfied the high standards of the program. We hope that your example will encourage others in their efforts to achieve and maintain an appropriate standard of excellence in financial reporting.

A "Summary of Grading" form and a confidential list of comments and suggestions for possible improvements are enclosed. We want to strongly encourage the recommended improvements be made in the next report, and that the report be submitted to the program within six months of your next fiscal year end. Certificate of Achievement Program policy requires that written responses to the comments and suggestions for improvement accompany the next fiscal year's submission. The written responses should provide details about how each item is addressed within this report. These responses will be provided to those Special Review Committee members participating in the review. If a comment is unclear or there appears to be a discrepancy, please contact the Technical Services Center at (312) 977-9700 and ask to speak with a Certificate of Achievement Program in-house reviewer.

When a Certificate of Achievement for Excellence in Financial Reporting is awarded to a government, an Award of Financial Reporting Achievement (AFRA) is also presented to the individual(s) or department designated by the government as primarily responsible for its having earned the Certificate. An AFRA is enclosed for the preparer as designated on the application.

Continuing participants will find a brass medallion enclosed with these results. First-time recipients will receive a plaque in about 10 weeks. We hope that appropriate publicity will be given to this notable achievement. A sample news release has been enclosed.

A current holder of a Certificate of Achievement may include a reproduction of the Certificate in its immediately subsequent CAFR. A camera-ready copy of your Certificate is enclosed for that purpose. If you reproduce your Certificate in your next report, please refer to the enclosed instructions. A Certificate of Achievement is valid for a period of one year.

A Certificate of Achievement Program application is posted on GFOA's website. This application must be completed and accompany your next submission. See sections III and IV of the application for instructions. **The entity's GFOA membership number appears on the attached comments and must be listed on the application.** Your continued interest in and support of the Certificate of Achievement Program is most appreciated. If we may be of any further assistance, please contact the Technical Services Center at (312) 977-9700.

Sincerely,

A handwritten signature in cursive script that reads "Michele Mark Levine".

Michele Mark Levine
Director, Technical Services Center



GOVERNMENT FINANCE OFFICERS ASSOCIATION
NEWS RELEASE

FOR IMMEDIATE RELEASE

12/14/2018

For more information contact:
Michele Mark Levine, Director/TSC
Phone: (312) 977-9700
Fax: (312) 977-4806
E-mail: mlevine@gfoa.org

(Chicago, Illinois)--The Certificate of Achievement for Excellence in Financial Reporting has been awarded to **City of Napoleon** by Government Finance Officers Association of the United States and Canada (GFOA) for its comprehensive annual financial report (CAFR). The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

An Award of Financial Reporting Achievement has been awarded to the individual(s) or department designated by the government as primarily responsible for preparing the award-winning CAFR.

The CAFR has been judged by an impartial panel to meet the high standards of the program, which includes demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the CAFR.

Government Finance Officers Association is a major professional association servicing the needs of nearly 19,000 appointed and elected local, state, and provincial-level government officials and other finance practitioners. It provides top quality publications, training programs, services, and products designed to enhance the skills and performance of those responsible for government finance policy and management. The association is headquartered in Chicago, Illinois, with offices in Washington, D.C.

Regional Growth Partnership - 2019 Annual Meeting

Regional Growth Partnership <pjames@rgp.org>

Thu 12/20/2018 9:05 AM

To: Roxanne Dietrich <rdietrich@napoleonohio.com>;



THE REGIONAL GROWTH PARTNERSHIP INVITES YOU TO ITS

2019 ANNUAL MEETING

Monday, Feb 25

8 a.m. - 10 a.m.
Networking @ 7:30 a.m.

The Pinnacle

1772 Indian Wood Circle
Maumee, OH 43537

Please join the Regional Growth Partnership as it highlights major achievements from 2018, provides updates on the latest business development and marketing initiatives, and discusses opportunities for greater success across Northwest Ohio.

Registration is required for this free event:

*Register
Here!*





City of Napoleon, Ohio

255 West Riverview Avenue, P.O. Box 151
Napoleon, OH 43545
Telephone: (419) 599-1235 Fax: (419) 599-8393
www.napoleonohio.com

Memorandum

To: City Council, Mayor, City Law Director, City
Manager, Department Supervisors, Newsmedia
From: Gregory J. Heath, Finance Director/Clerk of
Council
Date: December 21, 2018
Subject: Finance and Budget Committee - Cancellation

gjh/CP

Due to lack of agenda items, the **FINANCE AND BUDGET COMMITTEE** meeting scheduled for Wednesday, December 26, 2018 at 6:30 pm has been *canceled*.



City of Napoleon, Ohio

255 West Riverview Avenue, P.O. Box 151
Napoleon, OH 43545

Telephone: (419) 599-1235 Fax: (419) 599-8393
www.napoleonohio.com

Memorandum

To: City Council, Mayor, City Law Director, City
Manager, Department Supervisors, Newsmedia

From: Gregory J. Heath, Finance Director/Clerk of
Council *gjg/ep*

Date: December 21, 2018

Subject: Safety and Human Resources Committee -
Cancellation

The **SAFETY AND HUMAN RESOURCES COMMITTEE** meeting scheduled for Wednesday, December 26, 2018 at 7:30 pm has been *canceled* due to lack of agenda items.



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Memorandum

To: Civil Service Commission
cc: City Council, Mayor, City Law Director, City
Manager, Department Supervisors, Newsmedia
From: Gregory J. Heath, Finance Director/Clerk of
Council
Date: December 21, 2018
Subject: Civil Service Commission – Cancellation

SGA/CP

Due to lack of agenda items, the **CIVIL SERVICE COMMISSION** meeting scheduled for Wednesday, December 26, 2018 at 4:30 pm has been *cancelled*.



City of Napoleon, Ohio

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Napoleon, OH 43545

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www.napoleonohio.com

Memorandum

To: Parks and Recreation Board
cc: City Council, Mayor, City Law Director, City Manager, Department Supervisors, Newsmedia
From: Gregory J. Heath, Finance Director/Clerk of Council *JGH/CP*
Date: December 21, 2018
Subject: Parks and Recreation Board – Cancellation

The regularly scheduled meeting of the **PARKS AND RECREATION BOARD** for Wednesday, December 26, 2018 at 6:30 pm has been *canceled* due to lack of agenda items.



December Board meeting update

By Marc Gerken, P.E. - president/CEO

The AMP Board of Trustees held its monthly meeting, Dec. 6-7. Below is a brief, high-level update of the meeting.

Transmission

Staff provided the Board an update on activities, including:

- AMP participated in a Department of Energy workshop on transmission development. AMP presented information on transmission planned outside of the RTO process arguing that these local projects could mask more regional projects that might cost less and provide more benefits to customers.
- FERC issued orders in two complaint dockets against the MISO Transmission Owners' (TO) Return on Equity (ROE) mirroring a new methodology for calculating the ROE that FERC proposed in several New England TO ROE dockets. AMP and the national trade organizations are answering FERC that increased profits for TOs are not necessary, which is demonstrated by the run-away building of local transmission projects.
- PJM is pursuing changes to its markets for claimed fuel security concerns, and intends to modify the methodology used for calculating energy prices in another attempt to increase generator revenue. AMP, along with others in the load community, has pushed back arguing for proper prices and not just higher prices.

AMP Transmission

AMP Transmission (AMPT) filed its ATSI Formula Rate at FERC on Nov. 1, with a requested effective date of Jan. 1, 2019. The formula rate was filed in a format to be applicable in multiple transmission zones. AMPT is scheduled to take over operation of the recently purchased City of Napoleon transmission facilities on Dec. 14.

Power supply and generation projects

The Board approved a proposed transaction to provide fixed price replacement power for the JV5 Belleville Hydro Facility. The deal provides a hedge for congestion from Belleville to AD Hub.

The Board heard options for the Prairie State refunding and approved a resolution for the AMP Solar Phase II financing. The pricing for the initial thirteen sites (approximately 36 MW) of the AMP Solar Phase II project is expected to occur in January.

Member Services

The AMP Board approved up to \$20,000 toward travel expenses for member crews interested in participating in the Light Up Navajo initiative. Light Up Navajo is an effort to electrify a portion of the 15,000 homes without electricity on the Navajo reservation. The communities of Wadsworth and Piqua have already registered crews to support the event. Others have expressed interest and AMP staff is following up with them on potential reservations. This initial undertaking is a pilot initiative and the spots are filled up. However, the goal is to have additional volunteers in the future, so members who have an interest in participating, please contact Michelle Palmer at 614.540.0924 or mpalmer@amppartners.org. Learn more about the effort [here](#).

Legislative

The Ohio Municipal Electric Association Board of Directors joined the AMP Legislative Committee to hear the latest state and federal legislative updates. On the federal side, members heard updates on the FCC order that impacts the municipal pole attachment exemption; AMP and OMEA are working on filing an

amicus brief in support of APPA's comments opposing the FCC order. Updates were also provided on the U.S. Senate nomination of Bernard McNamee as FERC Commissioner and committee membership positioning in the upcoming Congress.

Board members also heard an update on the kWh tax issue at the Ohio Statehouse and discussed in detail the continued efforts by FirstEnergy to secure subsidies for their nuclear plants.

Focus Forward

Staff provided Board members an update on APPA's Public Power Forward conference in November. Topics covered at the conference included trends in electric vehicles, solar, wind and storage technologies.

If you have any questions or need additional information about the Board meeting, please contact me at 614.540.1111 or mgerken@amppartners.org.

Rep. Steve Stivers to co-chair House Municipal Finance Caucus

By Jolene Thompson - executive vice president of member services and external affairs/OMEA executive director

On Dec. 10, it was announced that Rep. Steve Stivers (R-OH) will serve as co-chair of the House Municipal Finance Caucus, replacing outgoing Congressman Randy Hultgren (R-IL). Rep. Stivers will be joining Rep. Dutch Ruppersberger (D-MD), who co-founded the caucus with Rep. Hultgren in 2016 as a way to examine the opportunities and challenges that state and local governments face in financing programs and projects that strengthen their communities.

Rep. Stivers, who represents Ohio's 15th Congressional district including AMP member communities Blanchester, Columbus and Glouster, brings years of experience in finance to the bipartisan caucus. In addition to his work in the private sector, Rep. Stivers previously served as vice-chair of the Finance and Financial Institutions Committee in the Ohio Senate and currently serves on the House Financial Services Committee.

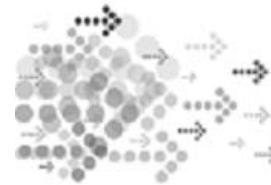
The caucus, which is comprised of over 40 members, has established a strong alliance that is unified by the common purpose of ensuring that state and local governments have access to robust financing tools and resources. It advocates for tax-exempt municipal bonds to aid state and local governments in effectively implementing infrastructure initiatives to meet their communities' needs and create a prosperous municipal bond market.

Designing Rates: Moving Beyond Net Metering webinar scheduled for Jan. 22

By Erin Miller - director of energy policy and sustainability

The Focus Forward Advisory Council is scheduled to meet via WebEx on Jan. 22, 2-3 p.m. All are welcome to participate.

John Courtney, owner of Courtney and Associates, Garrett Cole, principal, power supply, and Jacob Thomas, project manager for GDS Associates, will present *Designing Rates: Moving Beyond Net Metering*. The speakers will give examples of how municipal utilities have designed rates for distributed energy resources while recovering fixed costs.



If you have questions, need additional information or are interested in joining the webinar, please contact me at emiller@amppartners.org or 614.540.1019. Webinar login details are also posted on the [Focus Forward](#) page of the [member extranet](#) (login required).

AMP I-Team to participate in TEA Hackathon event, March 2019

By Zachary Borton - power supply planning engineer

AMP's I-Team will be participating in the inaugural Innovation Hackathon at The Energy Authority's (TEA) annual Energy Symposium in March 2019.

The Innovation Hackathon allows for industry innovators to submit problem statements and to then collaborate with people from other utilities in developing solutions. The I-Team's problem statement

focuses on the impact of electric vehicle charging infrastructure on a municipal electric distribution system's planning and operation.

TEA's Energy Symposium is an annual event that provides learning and relationship building opportunities to those in the utility industry. The event aims to bring insightful analysis to the issues facing utilities.

If you have questions about the direction of the I-Team or our problem statement, please contact me at zborton@amppartners.org or 614.540.6405.



Hometown Connections Advanced Metering Program is purpose built for municipal utility systems

By Jared Price - vice president of information technology and CTO

The Hometown Connections, Inc. (HCI) Advanced Metering Program provides municipal utilities with an advanced metering infrastructure (AMI) solution that is purpose built for the needs, objectives and complexities of a public power system. For communities considering an AMI deployment, HCI's program provides several major benefits.

Hometown Connections®
DELIVERING VALUE TO PUBLIC POWER

HCI's program provides participating utilities with a deployment that aligns with the goals and values of a public power utility, providing municipal systems with a comprehensive solution that helps to eliminate future unbudgeted costs related to compliance, software upgrades, system expansions and more. With Service Level Agreements and a single point of accountability for the delivery and performance of the program, working with HCI results in fewer risks than the average AMI deployment.

The HCI program also provides superior flexibility and value. HCI provides wholesale pricing on meters, network equipment and applications, while also allowing utilities their choice of applications and integrations, including a number of options for meter hardware manufacturers.

The HCI Advanced Metering Program can provide utilities with a number of benefits including superior customer service capabilities, increased billing efficiency and decreased system loss rates. The Borough of Ephrata has proven to be an excellent example of these benefits, and you can view their case study [here](#).

If you are interested in learning more about this program, visit the [Advanced Metering Program page](#) of the [HCI website](#). For more information on how HCI can assist your utility, contact ami@hometownconnections.com.

Efficiency Smart's technical staff helps bridge the energy efficiency knowledge gap

By Steven Nyeste - senior marketing project manager - Efficiency Smart

Businesses and organizations have many opportunities to reduce their energy costs, but some may not know where to start. For many, this uncertainty is enough to prevent them from moving forward with energy efficiency improvements. Efficiency Smart's energy engineers can help bridge this knowledge gap by providing the technical assistance needed to help make a project a reality.



Recently, Efficiency Smart worked with the Georgetown Church of Christ in Georgetown, Ohio, on a lighting project. With limited resources, the church needed help to make sure they were making the right choices and using their funds effectively.

A volunteer was leading the church's energy efficiency efforts and needed help with developing a plan of action and validating energy saving calculations based on potential equipment upgrades. Efficiency Smart worked with the volunteer, reviewing the list of projects the church was considering and providing energy saving calculations and project cost estimates.

Through this process, Efficiency Smart ruled out energy efficiency investments that weren't cost-effective, explained the trade-offs between costs and performance of different lighting products, and developed a feasible approach for the church to take. With Efficiency Smart's help, the church found the best solution

for its budget. They decided to replace the existing tube lights to LEDs, in lieu of fixture replacements. Having received the technical analysis and confidence they needed, the church moved forward with the project.

The church is expected to save approximately \$700 annually and more than \$10,000 over the lifetime of the lights. This is money the church can reinvest in assisting the local community through its various outreach programs.

"Energy efficiency presents an opportunity for organizations to save on their electric bills and become more financially viable, but most don't know what to do," said Art Owens, village administrator for Georgetown. "Efficiency Smart helps provide the tools needed to complete projects, offering confidence that investments in energy-saving products will pay off."

Energy markets update

By Jerry Willman - assistant vice president of energy marketing

The January 2019 natural gas contract decreased \$0.012/MMBtu to close at \$4.124 yesterday. The EIA reported a withdrawal of 77 Bcf for the week ending Dec. 7, which was slightly below market expectations of 80 Bcf. The weather models continue to show above normal temperatures in the 1-5 and 6-10 forecasts.

On-peak power prices for 2019 at AD Hub closed yesterday at \$41.34/MWh, which was \$0.52/MWh higher for the week.

On Peak (16 hour) prices into AEP/Dayton hub				
Week ending Dec. 14				
MON	TUE	WED	THU	FRI
\$45.30	\$41.83	\$38.14	\$36.29	\$35.69
Week ending Dec. 7				
MON	TUE	WED	THU	FRI
\$39.23	\$53.69	\$48.77	\$44.76	\$42.22
AEP/Dayton 2019 5x16 price as of Dec. 13 — \$41.34				
AEP/Dayton 2019 5x16 price as of Dec. 6 — \$40.82				

AFEC weekly update

By Jerry Willman

The AMP Fremont Energy Center (AFEC) was 100 percent available for the week. Duct firing operated for 33 hours this week. Duct fire operation was lower this week, as temperatures returned to above-average. The plant generated at a 72 percent capacity factor (based on 675 MW rating).

Scott Smith, Cody Leitner presented with Hard Hat Safety Awards

By Scott McKenzie - director of member training and safety

Scott Smith, power line apprentice II for the City of Wadsworth, and Cody Leitner, journeyman lineworker for the City of Westerville, were presented with their Hard Hat Safety Awards this week. Smith and Leitner were selected for this award because of their commitment to safety in the workplace.

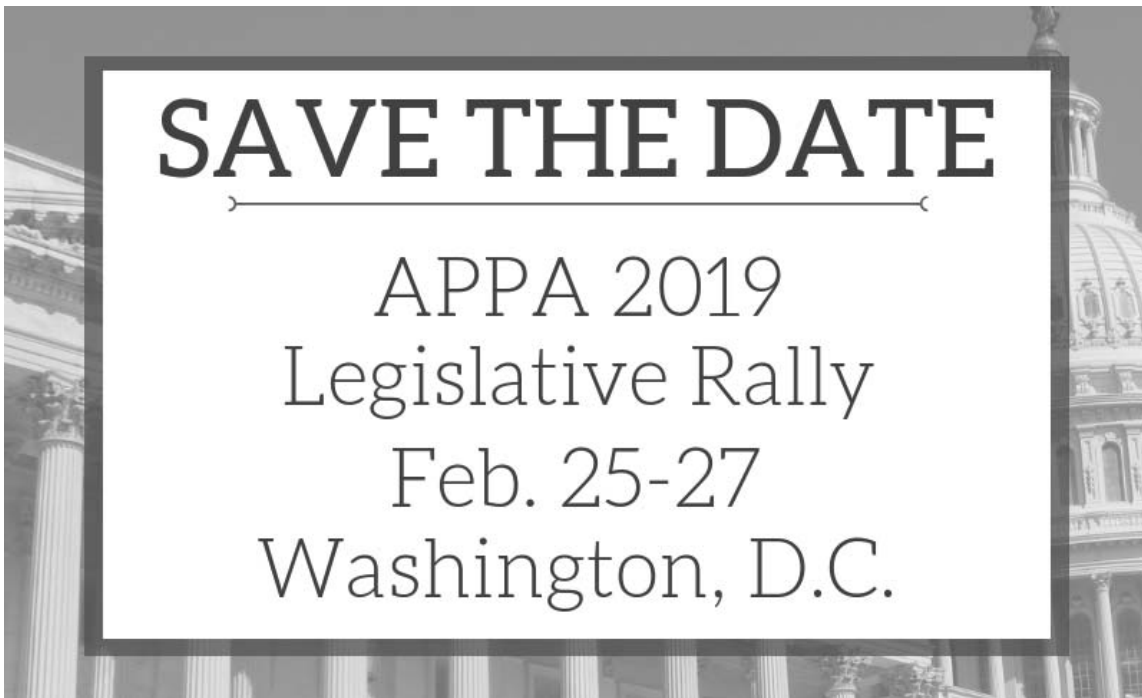
Please join us in congratulating Scott and Cody on these well-deserved awards.



Left to right: Dale Tittle, Scott Smith, Scott McKenzie and Bill Lyren Jr.



Left to right: Chris Monacelli, Cody Leitner and Scott McKenzie



Register now for Webinars

An internet connection and a computer are all you need to educate your staff. Individual webinars are \$99 or sign up for a series at a discounted rate. Register today at www.PublicPower.org under Education & Events. Non-members can enter coupon code **AMP** to receive the member rate.

- Community Outreach: Get Out to Get Known **Dec. 4**
- Raising Awareness of Public Power Series
Workplace Harassment Prevention in the Field **Dec. 5**
- Electric Utility 101 Series (5 webinars):
Exploring Electric Utility Regulations and Business Models **Feb. 22**

Recorded webinars are also available for purchase. Visit www.PublicPower.org under Shop.



Classifieds

Members interested in posting classifieds in Update may send a job description with start and end advertisement dates to zhoffman@amppartners.org. There is no charge for this service.

Village of Oak Harbor seeks applicants for fiscal officer

The Village of Oak Harbor is accepting resumes for the position of full-time fiscal officer. This position is appointed by the Mayor, with confirmation by the Village Council. The fiscal officer is responsible for, but not limited to, financial planning and management of all finance issues. The position is responsible for

attending all council meetings and keeping official records of all Village Council proceedings. Knowledge of assessment projects, human resources and public records laws is desired. The preferred candidate should have at a minimum an associates degree in accounting with at least five years of experience in governmental cash basis fund accounting in a municipal setting. Salary commensurate with qualifications and experience, plus benefits. Interested candidates should submit a cover letter, resume, salary requirement and professional references to Administrator Randall Genzman, 146 N. Church St., P.O. Box 232, Oak Harbor, OH 43449 or randyg@oakharbor.oh.us by 4:30 p.m., Jan. 4, 2019. A background investigation will be conducted for those applicants reaching final consideration. Questions regarding this position may be directed to the village administrator at 419.898.5561 or via email. Position description is available upon request. EOE

City of Williamstown seeks applicants for apprentice lineworker

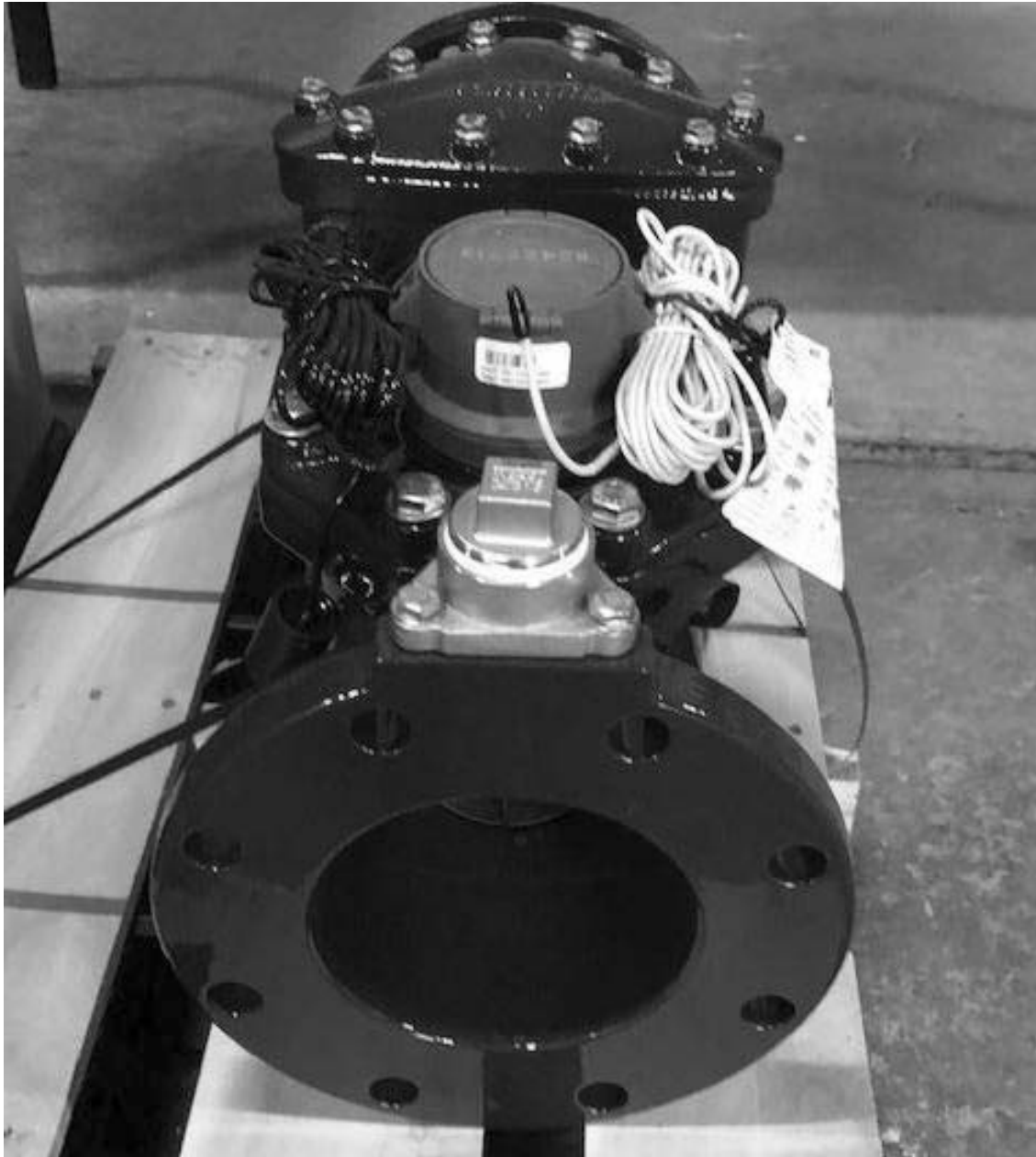
The City of Williamstown is accepting applications for an apprentice lineman. Job duties include assisting in the construction, maintenance, operation and repair of electric system. Applications and complete job description are available by contacting the Mayor's Office at 859.824.6351 or at www.wtownky.org. Applications and resumes will be accepted until 4 p.m. on Monday, Dec. 17, 2018. Mandatory pre-employment drug screening. The City of Williamstown is an equal employment opportunity employer.

City of Piqua selling excess AMI water meters

The City of Piqua purchased new Sensus Omni C2 water meters for the city's AMI system and is looking to sell excess meters to communities that are currently implementing or planning to implement a new AMI system. All meters were purchased new in 2016 and the following sizes and quantities are available.

- 2" Sensus, Qty. of 33, for a price of \$587/each
- 3" Sensus, Qty. of 7, for a price of \$733/each
- 4" Sensus, Qty. of 21, for a price of \$1,267/each
- 6" Sensus, Qty. of 7, for a price of \$2,267/each

Please contact Bev Yount at 937.778.4002 or byount@piquaoh.org for more information. To see more pictures, please visit the classifieds page on the [member extranet](#) (login required).



City of Bowling Green seeks applicants for three positions

Technician

The City of Bowling Green is seeking applicants for the position of technician. This hourly, non-exempt position is responsible for installation, calibration, maintenance and repair of complex computer process control and instrumentation systems, and the development, installation and repair of electrical substation and related high voltage system panels and components. Installs, repairs and programs computers, computer networks and computer peripheral devices and electronic equipment; maintains traffic signals, weather/civil defense sirens and lift stations and electrical equipment; designs, builds, installs, calibrates, tests, maintains and repairs control panels for water treatment plant, wastewater treatment plant and other systems - oversees and inspects contract work; develops, backs-up and maintains blueprints, schematics, AutoCAD drawings and SCADA/control software; performs emergency electrical maintenance and repair work on city-owned structures, units, equipment or components; installs, operates, tests, splices, programs and repairs fiber optic equipment and cable; maintains supply inventory, purchasing materials or supplies used in performing duties; performs required switching of transmission and distribution circuits; performs inspections and prepares inspection reports; interfaces with adjacent electric utilities to plan and perform switching and other related tasks. Two-year college certificate or equivalent; three to five years of relevant experience; valid Ohio driver's license. A copy of the job description will be provided.

Interested persons must complete the application that is available online at www.bgohio.org. It is also available in the Personnel Department. Resumes may be included, but will not substitute for a completed

application. Applications must be completed and returned to the Personnel Department, City of Bowling Green, 304 N. Church St., Bowling Green, OH 43402. Telephone: 419.354.6200; Fax: 419.352.1262; email: BGPersonnel@bgohio.org Office hours: M-F 8 a.m.-4:30 p.m. Deadline for making application is Dec. 17, 2018, 4:30 p.m. AA/EEO

Journeyman lineman

The City of Bowling Green is seeking applicants for the position of journeyman lineman. This position is responsible for constructing, maintaining, troubleshooting and repairing the city's electrical distribution system. Operates equipment; maintains service lines; analyzes outage situations; repairs outage situations; connects new customers to electrical power; maintains street lights; informs public of work. Requirements: High school diploma or equivalent; successful completion of a lineman apprenticeship program; commercial class A driver's license; three to five years of relevant experience. A copy of the job description will be provided to applicants.

Interested persons must complete the application that is available online at www.bgohio.org. It is also available in the city's Personnel Department. Resumes may be included, but will not substitute for a completed application. Applications must be completed and returned to the Personnel Department, City of Bowling Green, 304 N. Church St., Bowling Green, OH 43402. Telephone: 419.354.6200; email: BGPersonnel@bgohio.org Office hours: M-F 8 a.m.-4:30 p.m. Deadline for making application is Dec. 17, 2018, 4:30 p.m. AA/EEO

Water treatment plant operator

The City of Bowling Green is seeking applicants for the position of water treatment plant operator. This position is responsible for the safe, efficient and compliant operation and maintenance of the city's water treatment plant. Performs laboratory analyses; oversees plant operations; collects and tests water samples; inspects plant and equipment, and makes adjustments; ensures proper levels of clear-well and water towers; records chemical feed amounts, meter readings, plant flow; maintains records; cleans and paints; trains employees; performs preventive maintenance -- both electrical and mechanical; handles hazardous and toxic chemicals; operates lime application equipment; conducts tours; performs other related duties as assigned. High school diploma or equivalent; valid Ohio Class III Water Treatment Certification required at time of application; Chemical Analysis Certification required; three to five years of relevant experience required. A copy of the job description will be provided to applicants.

Interested persons must complete an application packet that is available either by visiting the Personnel Department, 304 N. Church St., Bowling Green, OH 43402 or by accessing the application that is available at www.bgohio.org. Resumes may be included, but will not substitute for a completed application. All completed application materials must be returned to the Personnel Department by one of the following methods: via email to BGPersonnel@bgohio.org, via fax to 419.352.1262 or via US Mail or hand-delivery to the address above. Office hours are M-F 8 a.m.-4:30 p.m. You may reach the Personnel Department by phone at 419.354.6200. Deadline for making application is Dec. 21, 2018, 4:30 p.m. AA/EEO

City of Newton Falls seeks applicants for two positions

Utility billing administrator

The City of Newton Falls is seeking applicants for the position of utility billing administrator. This is a supervisory position, appointed by the city manager, and working under the direction of the finance director. This position is responsible for daily collections of utility bills and must possess excellent communication and public relation skills. Candidates must be proficient in accounting, bookkeeping and customer service. Salary starting at \$21.00 plus benefits. Resumes will be accepted until Dec. 14, 2018, 2 p.m. in the City Manager's Office, 19 N. Canal S., Newton Falls, OH 44444, or by email to cityclerk@ci.newtonfalls.oh.us. Drug-free workplace and EOE.

Electrical lineman

The City of Newton Falls is seeking applicants for the position of electrical lineman. Candidates must have a valid journeyman card from an accredited union or comparable lineman training, valid State of Ohio commercial driver's license and five years of experience in the electrical trade. Resumes will be accepted until Dec. 31, 2018, 2 p.m. in the City Manager's Office, 19 N. Canal St., Newton Falls, OH 44444, or by email to cityclerk@ci.newtonfalls.oh.us.

Village of Blanchester seeks applicants for two positions

Electric lineworker

The Blanchester Board of Public Affairs (BPA) is seeking applicants for the position of lineworker. The successful candidate must be skilled and be able to perform all classes of overhead and underground electric distribution work on energized and de-energized lines.

Responsibilities include all types of work involved with operation, maintenance, inspection, removal and rebuilding of high and low voltage electric distribution lines and appurtenances.

Applicants with journeyman certification and a class A CDL will be preferred but not required. Interested applicants must fill out an application at the BPA office, 318 East Main St., Blanchester, Ohio 45107. A letter of interest and/or a resume can be attached to the application. Wage is negotiable based on qualifications and experience. BPA offers competitive wages. All application materials must be received by the BPA office by Dec. 14, 2018. EOE

Call 937.783.2141 for more information.

Clerk/business manager

The Blanchester Board of Public Affairs (BPA) is seeking applicants for the position of clerk/business manager.

This is an administrative position to assist the director of utilities to oversee the electric, water and waste water departments for the village. This position is also responsible for assisting the director with various tasks with the business division such as assisting the customer service staff; preparation of budgets and financial statements; works with billing, accounts payable, rate analysis and processing, reviewing and maintaining customer, vendor and financial accounts and records, etc.

Applicant must possess a bachelor's degree in business, finance, accounting or other closely related fields. Three years of progressively responsible public service experience in one or more of these fields with competent computer skills which provides the desired knowledge, skills and abilities is preferred. The Village of Blanchester is an Equal Opportunity Employer.

Applications/resumes must be submitted by Dec. 31, 2018 to:

Board of Public Affairs
318 E. Main Street, Suite 102
Blanchester, OH 45107

Coldwater Board of Public Utilities seeks applicants for two positions

Apprentice lineman

The Coldwater Board of Public Utilities is seeking qualified individuals to fill the available position of an experienced apprentice lineman. Located in Coldwater, Mich., the CBPU is the local public power provider of more than 10,000 Coldwater residents. The perfect place to raise a family, Coldwater, Mich. sits just north of the Indiana border directly off of Interstate 69. The city of Coldwater offers two massive lake chains, a top notch education system and a plethora of opportunities to continue growth, personally and professionally, all while giving residents that small hometown feel.

Duties: Responsible for the performance of a variety of functions related to the construction and maintenance of the electric distribution system. Being closely inspected during progress and upon completion receives instruction in the performance of individual tasks and observes adequate safety precautions; assists in all facets of overhead and underground work; climb poles as required; assists in setting transformers either as part of ground crew or participating in the actual attachment; responsible for and use rope blocks, shovels, wrenches, rules, pliers, connectors, etc. together with all tools and equipment normally encountered in the trade; increase and master skills in each step of the apprentice program to journeyman lineman; performs related work as required.

Qualifications: Good physical condition; willingness to learn; willingness to perform hard, physically demanding work in all types of weather, sometimes for long periods of time; ability to understand and follow oral and written instructions; skill in the care and use of hand tools; ability and willingness to learn a wide variety of skilled tasks required in line construction and maintenance work; ability and willingness to acquire skill in climbing poles and working with energized high voltages.

Experience and training: High school graduate or equivalent; participation in a Journeyman's apprenticeship program as required by CBPU; experience in construction work and/or equivalent operation is desirable.

Essential job functions: Must attend an apprentice line school; must have manual and mental dexterity to perform the work; must have normal vision with or without corrective lenses; must be able to lift over 80 pounds; must have near normal hearing with or without corrective measures; must have valid Michigan CDL; must have six months experience as a groundsman; must not have fear of heights to a minimum of 80 feet; must be able to climb in and out of a bucket truck; must be able to travel on foot in rough terrain; must be able to read and write by hand.

Hours: Monday through Friday, 8 a.m. to 4 p.m.

Salary: Competitive wage, based upon experience.

If you are seeking an excellent place of employment with a family-friendly environment to balance your work/life schedule, modern equipment and highly skilled and motivated fellow workers, this is the ideal work place. Send resume to Nicki Luce, Coldwater Board of Public Utilities, One Grand St., Coldwater, MI 49036, or email resume@coldwater.org. This position is included under a collective bargaining agreement with the United Steelworkers AFL-CIO-CLC Local 14178.

Journeyman lineman

The Coldwater Board of Public Utilities is seeking qualified individuals to fill the available position of an experienced journeyman lineman. Located in Coldwater, Mich., the CBPU is the local Public Power Provider of more than 10,000 Coldwater residents. The perfect place to raise a family, Coldwater, Mich. sits just north of the Indiana border directly off of Interstate 69. The city of Coldwater offers two massive lake chains, a top notch education system and a plethora of opportunities to continue growth, personally and professionally, all while giving residents that small hometown feel.

Duties: Constructs, maintains and repairs all electric distribution and substation equipment from 120 volt to 138 kV, from street lights to power distribution overhead and underground; trouble shoots; climbs poles to 100 feet above ground and in general performs all work required on municipal electric distribution system as assigned.

Qualifications: Working knowledge of practices, materials, tools and equipment of the lineman trade; working knowledge of electrical principles; working knowledge of metering, regulators, breakers, transformer connections, substations and testing equipment used in testing or trouble shooting; good physical condition; willingness to perform duties during severe weather and long hours; willingness to work after hours; thorough knowledge of all safety aspects of the trade; good hand writing.

Experience and training: Graduation from high school or equivalent; holder of a journeyman lineman certification; and minimum five years of experience.

Essential job functions: Must have manual and mental dexterity to perform the work; must have satisfactorily performed the duties of an apprentice lineman; must have satisfactorily completed a line school program; must have normal vision with or without corrective lenses; must be able to lift over 80 pounds; must have near normal hearing with or without corrective measures; must have valid Michigan CDL.

Hours: Monday through Friday, 8 a.m. to 4 p.m.

Salary: Competitive wage, based upon experience.

If you are seeking an excellent place of employment with a family-friendly environment to balance your work/life schedule, modern equipment and highly skilled and motivated fellow workers, this is the ideal work place. Send resume to Nicki Luce, Coldwater Board of Public Utilities, One Grand St., Coldwater, MI 49036, or email resume@coldwater.org along with a copy of your certified journeyman lineman card. This position is included under a collective bargaining agreement with the United Steelworkers AFL-CIO-CLC Local 14178.

Village of Carey seeks applicants for apprentice or journeyman lineman

The Village of Carey is seeking applicants for the position of apprentice or journeyman lineman.

- Apprentice lineman is the entry-level class for this skilled electrical trade. Under close supervision, incumbents learn and perform basic aspects of the trade and learn how to work with energized high voltage distribution or transmission line voltages, while assisting journeymen lineman with the construction, maintenance and repairs on the electrical overhead and underground distribution and transmission system.
- Journeyman lineman have completed the apprentice level of training and experience and is fully qualified to work on energized primary and secondary electrical transmission and distribution lines, related facilities and equipment; and under general supervision performs highly skilled work in the installation, maintenance and repair of the municipal electrical utility overhead and underground distribution and transmission system.

Applicants must possess a high school diploma or G.E.D. equivalent, and have or be able to obtain an Ohio class A CDL within three months of hire date. Must be able to respond within 30 minutes to the Utility Service Center when on-call, be available for 24-hour on-call and emergency response and participate as needed in working overtime on evenings and weekends. Applicants should have the ability to progress through skill plan program within a specified period of time as defined by the department's

skill plan policy. Applicants should also have the ability to perform essential duties in an environment that entails a variety of weather conditions and extreme temperatures; work at heights of up to 65' above ground level; endure frequent standing, walking, sitting, bending, stooping, climbing and pushing/pulling; use hoists and dollies to lift and move heavy objects; and be able to physically lift and move objects weighing up to 100 lbs. Additionally, journeyman lineman must have five or more years of progressive electric utility line experience.

To apply send a resume to assistantadmin@careyohio.org or complete an application, which can be obtained at the municipal building located at 127 N. Vance St., Carey, OH 43316. [Click here](#) for more details. Applications will be accepted through Dec. 21.

City of Danville seeks applicants for director of Power & Light Division

The City of Danville, Va. Utilities Department is seeking applicants for the position of director for its Power & Light Division. The Power & Light director manages the overall operations of the city's electric system that serves approximately 42,000 homes and businesses from 17 substations in a 500-square mile service territory covering all of Danville and portions of a three county area. The system peaks at 220 MW and delivers 1 billion kWh annually. Danville Power & Light owns a small 10 MW hydroelectric facility and purchases generation from various resources. The balance of power distributed is purchased on the wholesale market. The director supervises approximately 75 staff members responsible for generation, distribution, construction and maintenance, substation operations and maintenance, engineering and meter servicing. Strong management skills required. Work is performed under the general supervision of the director of utilities.

The city is seeking applicants with experience combined to be equivalent to a bachelor's degree in electrical engineering or business administration, and preferably has seven to nine years of experience in energy utilities with considerable management experience. Possession of or ability to obtain Certification as a Professional Engineer in the Commonwealth of Virginia is desirable. Salary range: \$79,356-\$124,589 based on qualifications and experience. The position will remain open until filled. Apply online at jobs.danvilleva.gov. Equal Opportunity Employer.

Opportunities available at AMP

AMP is seeking applicants for the following positions:

Circuit rider and general safety coordinator

For complete job descriptions, please visit the [AMP careers page](#).

American Municipal Power, Inc.

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